

CALENDAR

2017-2018



GOVERNMENT COLLEGE (AUTONOMOUS)

&

GOVERNMENT JUNIOR COLLEGE

BHAWANIPATNA, KALAHANDI (ODISHA)

www.gacbhawanipatna.org

Published under the authority of :

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***The items of information given in the Calendar are subject to revision.
In case of any dispute the decision of the Principal is final and binding.***

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PERSONAL MEMORANDA

Name : _____

Class : _____

Roll No. : _____

Proctor : _____

Proctorial Group No. : _____

Date of Birth : _____

University/Council Registration No. : _____

Weight : _____

Height : _____

Blood group : _____

Date of Joining the College : _____

Present Address : _____

_____ Phone : _____

Permanent Address : _____

_____ Phone : _____

Signature

MISSION & OBJECTIVES

MISSION :

Our mission is to achieve academic excellence and to make this premier institution a centre for promoting social development.

OBJECTIVES:

- ⇒ To promote quality learning and creativity among students and teachers.
- ⇒ To inculcate love for learning among the students.
- ⇒ To make the learners grow mentally, morally and physically fit human beings.
- ⇒ Training the students to be creative and competitive to face the challenges of the new millennium.
- ⇒ Enabling them to find access into their spheres of interest enjoying equal opportunities.

■

CHAPTER ONE

THE COLLEGE & ITS INFRASTRUCTURE

The College started as Kalahandi Science College from 18th July 1960 and continued as a Pvt. College till 30.11.1961. It was taken over by the Government of Orissa on 1.12.1961, It was then renamed as Govt. Science College, Bhawanipatna. With its vertical academic growth the College was conferred with Autonomous Status in 2002 and now it has added a new feather to its cap- the status of "College with potential for Excellence". In 2005 the College was accredited by NAAC with Grade "B++".

The College is situated in the KBK (Kalahandi-Bolangir-Koraput) region, one of the most backward regions of the Country. It caters to the needs of the vast tribal populations of the area as a Temple of learning for Higher Education.

At present, this College holds its head high and stands as one of the front ranking institutions in Orissa. It serves this backward region the best to keep the eternal flame of learning, ablaze so that the young aspiring minds of this locality can prepare themselves to serve the country.

The College offers a variety of courses at different levels. Besides Arts, Science and Commerce at Higher Secondary and Degree levels the College also offers MA in six subjects-Economics, English, History, Geography, Oriya and Political Science.

Teaching facilities are also available in applied course such as Archaeology & Museology and Functional English. Also on the offer is a self-financing degree course in Computer Science and I.T., B.T. course in Higher Secondary.

The college offers MFC, BBA, BCA & MSW Self Financing Courses under PPP mode. Two years Self Financing B.Ed. Course has been introduced with a strength of 50 seats.

With an impeccable record of discipline the college is the torchbearer in the new field of Higher Education and is scaling great heights in excellence.

The College has an area of 55.85 Acres and has an ample scope for infrastructural development. The infrastructure of the College is taken care of by the works Deptt., Public Health Deptt. and Electricity Deptt. (WESCO) of the Govt. of Orissa. U.G.C. plays a vital role in the infrastructure development of the College.

The College building has eight lecture theatres of size 60'x35', thirty class rooms of size 16'x14', an Air Conditioned Auditorium of size 80'x40' along with a Conference Hall of size 30'x30'. The College has its Administrative Block comprising the Principal's room (A.C) separate office for the Autonomous College & the Junior College and a room for the Bursars. Very near to the Administrative Block there is the staff common room. The main building which contains all the Science Departments has also got Junior & Senior laboratories in Physics, Chemistry, Zoology, Botany & Geography Departments Boy's common room-cum-canteen is located between the main building & the west Hostel. Near the Boy's Common room there is a separate building having four rooms where some P.G. Classes are held. Near the Administrative Block on the Ground floor is also situated the girls' Common room. The College has Provided separate rooms for N.C.C., N.S.S., Athletics, two banks (Utkal Gramya Bank & S.B.I.), Post Office, museums in History & Zoology, IGNOU & Open University Study Circle, IT. B.T., Comp.Sc. & B.Ed. A separate block is recently developed for remedial Coaching with library facility exclusively for S.C. & S.T. students. The Library to be sifted to New Science Block very soon with Automation System and facilities of reading rooms. For the physical development of students, gymnasium for both Jr. College as well as Autonomous College have been established with multi-gym facilities. NCC of Army & Naval wing have been functional for boys. The new Science Block is functional with senior laboratories and Library.



CHAPTER TWO**SUCCESSION LIST OF THE PRINCIPALS****GOVERNMENT COLLEGE, BHAWANIPATANA**

1.	Sri Viswanath Sastri, M.Sc.	15 June 1960
2.	Sri Arjun Das, MA, BL. (Officiating)	20 July 1960
3.	Sri Sukadev Prasad Mishra, M.Sc.	17 Nov 1960
4.	Sri A.K. Hota, M.Sc. (Officiating)	17 June 1963
5.	Sri N.C. Naik, M.Sc. (Officiating)	17 Dec 1963
6.	Sri K.I. Verghese, M.Sc.	25 Jul 1964
7.	Sri G.C. Pattnaik, MA	24 Jul 1967
8.	Major Sri G.P. Mohanty, MA	10 Oct 1968
9.	Sri U.C. Mishra, BA (Hons)	31 May 1971
10.	Sri J.J.M. Rao, MA	August 1973
11.	Sri Narayan Mohapatra, MA, LI.B.	11 Oct 1976
12.	Sri C. Mohapatra, MA (Officiating)	01 Dec 1980
13.	Sri M.K. Purohit, MA	16 Jan 1986
14.	Sri S. Panda, M.Sc.	29 Dec 1982
15.	Sri M.M. Mohanty, M.Sc. (Officiating)	17 Mar 1985
16.	Sri M. Subudhi	16 Sep 1985
17.	Sri U.C. Mohapatra	01 Mar 1987
18.	Sri I.L. Murty	01 Mar 1988
19.	Prof. K.C. Pattnaik, M.Sc.	01 July 1988
20.	Prof. Benudhar Mishra, MA, D.S., S.M.	21 Aug 1991
21.	Prof. J.P. Rao, MA	23 Dec 1993

22.	Dr. S.B. Mohanty, M.Sc. (Officiating)	01 Sep 1996
23.	Prof. B.C. Kar, M.Sc.	27 Sep 1996
24.	Sri S.K. Mohanty (Officiating)	01 Apr 1998
25.	Dr. T.K. Chakravarty	09 Jun 1998
26.	Sri B. Padhy (Officiating)	01 Dec 1998
27.	Dr. P.K. Giri	18 Jan 1999
28.	Sri S.S. Mishra (Officiating)	01 Dec 1999
29.	Dr. N.C. Das	29 Jan 2000
30.	Sri S.S. Mishra (Officiating)	01 Feb 2000
31.	Sri S.C. Nayak (Officiating)	01 May 2000
32.	Sri L.N. Mohapatra	23 Feb 2001
33.	Sri B.R. Pradhan	01 Dec 2001
34.	Sri S.C. Nayak	04 Feb 2002

GOVT. COLLEGE (AUTONOMOUS), BHAWANIPATNA

1.	Sri S.C. Nayak (Officiating)	21 Oct 2002
2.	Dr. P.P. Mahapatra (Officiating)	01 Sep 2004
3.	Dr. D.K. Mohanta (Officiating)	01 Dec 2007
4.	Sri S.N. Naik (Officiating)	01 Apr 2008
5.	Dr. G.R.G.Rao (Officiating)	01 Aug 2008
6.	Dr. U.Patel (Officiating)	01 Feb 2009
7.	Dr. Babaji Charan Pattanayak (Officiating)	01 May 2010
8.	Dr. N.K.Panda (Officiating)	01 Oct 2010
9.	Sri P.K.Mohapatra (Officiating)	01 May 2011
10.	Dr. B.P.Das (Officiating)	29 Oct 2011
11.	Sri P.K.Mohanty (Officiating)	30 Nov 2012
12.	Dr. H.K.Rautaray (Officiating)	01 Nov 2013
13.	Sri Lokanath Sahu (Officiating)	01 May 2014
14.	Dr. Jadunath Pradhan	01 July 2016

■

SUCCESSION LIST OF THE PRESIDENT COLLEGE UNION.

Year	Name	
1960-61	Sri Prafulla Ch. Acharya	Selected
1961-62	Sri Apprma Choudhury	Selected
1962-63	Sri Lalit Ch. Chand	Selected
1963-64	Sri Krushna Ch. Joshi	Selected
1964-65	Sri Krushna Ch. Joshi	Selected
1965-66	Sri Krushna Ch. Joshi	Selected
1966-67	Sri Govinda Ch. Rath	Selected
1967-68	Sri Govinda Ch. Rath	Selected
1968-69	Sri Krushnavatar Deo	Selected
1969-70	Sri Manoranjan Mishra	Selected
1970-71	Sri Bhupindra Singh	Selected
1971-72	Sri Manoranjan Mishra	Selected
1972-73	Sri Subash Ch. Behera	Selected
1973-74	Sri Mihir Ku. Babu	Selected
1974-75	Sri Mihir Ku. Babu	Selected
1975-76	Sri Abodh Ku. Patjoshi	Selected
1976-77	Sri Surya Narayan Babu	Selected
1977-78	Sri Jagamohan Patnaik	Elected
1978-79	Sri Bhakta Ch. Das	Elected
1979-80	Sri Biranchi Narayan Panda	Elected
1980-81	Sri Ayub Ali Khan	Elected
1981-82	Sri Ashok Ku. Mahapatra	Elected
1982-83	Sri Pradeep Ku. Mund	Elected
1983-84	Sri Akshya Ku. Pradhan	Elected
1984-85	Sri Jitendra Mohanty	Elected
1985-86	Sri Pradeep Ku. Mund	Elected
1986-87	Sri Purusottam Naik	Elected
1987-88	Sri Bikash Ranjan Das	Elected
1988-89	Md. Sabir (Sabir Mohammed)	Elected

1989-90	Sri Dibya Shanker Mishra	Elected
1990-91	Sri Udia Sunani	Elected
1991-92	Sri Nimachal Naik	Elected
1992-93	Sri Dharmendra Naik	Elected
1993-94	Sri Anil Bhujbal	Elected
1994-95	Md. Aslam	Elected
1995-96	Sri Mahendra Chhatria	Elected
1996-97	Sri Sunanda Pattnaik	Elected
1997-98	Sri Bikash Pattnaik	Elected
1998-99	Sri Aditya Mahapatra	Elected
1999-2000	Sri Srinibas Nayak	Elected
2000-01	Sri Manoj Naik	Elected
2001-02	Deba Mangaraj	Elected
2002-03	Sri Manindra Mohanty	Elected
2003-04	Sri Tapan Sahu	Elected
2004-05	Sri Benudhar Naik	Elected
2005-06	Sri Sambit Kumar Nayak	Elected
2006-07	Sri Raj Kumar Rate	Elected
2007-08	Sri Prabeen Senapati	Elected
2008-09	Sri Abinash Thakur	Elected
2009-10	Sri M. Sunder Sekhar	Elected
2010-11	Sri Umakanta Suna	Elected
2011-12	Sri Malaya Naik	Elected
2012-13	Sri Satyasunder Panigrahi	Elected
2013-14	Sri Hemanta Naik	Elected
2014-15	Miss Jaganyaseni Naik	Elected
2015-16	Sri Binod Batra	Elected
2016-17	Sri Asish Ranjan Mahapatra	Elected

● ***Any mistake in the list may kindly be intimate to the Principal.***

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LIST OF TEACHING STAFF (+3)
GOVERNMENT COLLEGE (AUTONOMOUS)
BHAWANIPATNA

Sl. No.	Subject / Man in Position	Mobile No.	Designation
	Principal - Dr. Jadunath Pradhan	9938395701	
1.	Anthropology -01 Vacant		
2.	Botany -03 1. Dr. Ghanashyam Behera, MSc. M.Phil, Ph.D 2. Vacant 3. Vacant	9861115351	Lect. (Adhoc)
3.	Chemistry -05 1. Sri Rama Chandra Bag, MSc., M.Phil 2. Vacant 3. Vacant 4. Vacant 5. Vacant	9438127888	Lect. (Adhoc)
4.	Commerce -04 1. Sri Singray Marandi, M.Com., M.Phil 2. Sri Chittaranjan Khuntia, M.Com. M.Phil 3. Vacant 4. Vacant	8018555521 9853213076	Lect. (Adhoc) Lecturer(A)
5.	Economics - 05 1. Smt. Satyabhama Negi, M.A. 2. Dr. D.C. Dash, MA, PH.D. 3. Vacant	9937816059 9437762042	Asst. Prof. Associate Prof.

4. Vacant
5. Vacant
6. **Education** - 01
1. Vacant
7. **English** - 08
1. Lt. Jayadeb Sahoo, M.A., M.Phil 9937806127 Asst. Prof.
2. Vacant
3. Vacant
4. Vacant
5. Vacant
6. Vacant
7. Vacant
8. Vacant
8. **Geography** - 04
1. Dr. Manoj Kumar Meher, MA,LLB,MBA, Ph.D 9861443980 Lect. (Adhoc)
2. Vacant
3. Vacant
4. Vacant
9. **History** - 05
1. Dr. Baba Mishra, M.A., M.Phil, Ph.D. 9937846993 Associate Prof.
2. Sri P. Bodra, MA 9437676403 Associate Prof.
3. Smt. K. Meher, M.A. Asst. Prof.
4. Vacant
5. Vacant
10. **Mathematics** -03
1. Mrs. Itishree Rout, M.Sc., M.Phil Lect. (Adhoc)
2. Vacant
3. Vacant
11. **Odia** - 05
1. Dr. Jadunath Pradhan, M.A., M.Phil, Ph.D. 9938395701 Associate Prof.
2. Sri Akhil Chandra Naik 9439488383
3. Vacant
4. Vacant

12. **Physics** - 05

- | | | |
|---|------------|-----------------|
| 1. Sri Dukhisyam Pradhan, M.Sc.,M.Phil. | 9438262894 | Associate Prof. |
| 2. Vacant | | |
| 3. Vacant | | |
| 4. Vacant | | |
| 5. Vacant | | |

13. **Political Science** - 03

- | | | |
|--------------------------------|--|-----------------|
| 1. Sri P.C. Dalai, M.A., L.Lb. | | Associate Prof. |
| 2. Vacant | | |
| 3. Vacant | | |
| 4. Vacant | | |

14. **Sanskrit** - 01

- | | | |
|-------------------------------|------------|-----------------|
| 1. Sri Padmalochan Bhue, M.A. | 9937985822 | Associate Prof. |
|-------------------------------|------------|-----------------|

15. **Sociology** - 01

- | | | |
|---|------------|-----------------|
| 1. Sri Himansu Ch. Sadangi, M.Sc., M.Phil | 9437429911 | Associate Prof. |
|---|------------|-----------------|

16. **Zoology** - 04

- | | | |
|---|------------|-----------------|
| 1. Sri Radhakanta Pradhan, M.Sc. | 9437247300 | Associate Prof. |
| 2. Dr. Jatindra Kr. Pradhan, MSc. M.Phil, Ph.D. | 8280148289 | Lect. (Adhoc) |
| 3. Dr. Muntaz Khan, M.Sc. M.Phil. | 9437162115 | Lect. (Adhoc) |
| 4. Vacant | | |

LIST OF TEACHING STAFF (+2)
GOVERNMENT JUNIOR COLLEGE
BHAWANIPATNA

Sl. No.	Subject / Man in Position	Mobile No.	Designation
1.	Anthropology -01 1. Sri Purnachandra Baradi		Jr. Lecturer (A)
2.	Botany -02 1. Dilleswar Sahpp 2. Vacant		Jr. Lecturer
3.	Chemistry -03 1. Dr. Dibya Lochan Singh, M.Sc., M.Phil., Ph.D., B.Ed., MA.(Edn.) 2. Sri Muralidhar Patra, M.Sc., M.Phil 3. Smt. Anasuya Sahoo, M.Sc.	9437869250 9861979870 9778290777	Jr. Lecturer Jr. Lecturer Jr. Lecturer
4.	Commerce -02 1. Sri Ajit Beck, M.Com. 2. Vacant	9439073914	Jr. Lecturer
5.	Economics - 02 1. Sri Parsuram Bhoi, M.A. 2. Sri Sheshadev Suna, M.A., M.Phil	9938410891 8270677782	Jr. Lecturer Jr. Lecturer
6.	Education - 01 1. Miss Rajshree Pradhan	8280273453	Jr. Lecturer
7.	English - 02 1. Sri Subrata Pradhan, M.A. 2. Miss Radharani Nayak	9439280191 7537910250	Jr. Lecturer Jr. Lecturer

8. **Geography** - 01
1. Sri Ranjit Kumar Das 9861588278 Jr. Lecturer
9. **History** - 02
1. Sri Nalinikanta Rana Jr. Lecturer
2. Sri Bapi Gochhayat Jr. Lecturer
10. **Logic & Philosophy** - 01
1. Sri Taranisen Dehury, MA, B.Ed., NET(UGC) 9861584224 Jr. Lecturer
11. **Mathematics** - 01
1. Sri Pradip Ku. Pradhan, M.Sc. Jr. Lecturer(A)
12. **Odia** - 02
1. Dr.(Smt.) Pallishree Pattanayak
M.A, LLB, Ph.D(UGC - SRF) PG DRD, PG JMC. 9438432839 Jr. Lecturer
2. Vacant
13. **Physics** -01
1. Sri Sanjay Kumar Sahoo, M.Sc. M.Phil 9439841230 Jr. Lecturer
14. **Political Science** - 02
1. Sri Maheswar Duriya, MA, M.Phil 9437702202 Asst. Prof.
2. Sri Sarbeswar Uthansingh, M.A. 9438640541 Jr. Lecturer
15. **Sanskrit** - 01
1. Sri Abart Harijan, MA, M.Phil. 8280258240 Jr. Lecturer
16. **Statistics** - 01
1. Vacant
17. **Zoology** - 01
1. Dr. S.K. Panigrahi, M.Sc, M.Phil, PGDBT, Ph.D. 9338056146 Jr. Lecturer

LIST OF TEACHING STAFF
GOVERNMENT VOCATIONAL JUNIOR COLLEGE
BHAWANIPATNA

01. Sri Smita Ranjan Sarangi FTRP
(Horticulture)

STAFF LIST (NON-GAZETTED)
GOVERNMENT COLLEGE(AUTONOMOUS), BHAWANIPATNA

Department	Sl. No.	Name of the Post	Incumbent Posted
OFFICE	1.	Head Clerk	Sri Sarat Ch. Naik
	2.	Jr. Accountant	Sri Uchhab Pattnaik
	3.	Senior Clerk	Vacant
	4.	Senior Clerk	Sri Rabindranath Chhatria
	5.	Cashier	Vacant
	6.	Junior Clerk (Deputed Model College)	Sri Santosh Ku. Bagarti
	7.	Junior Clerk	Sri Kanehi Charan Pradhani
	8.	Junior Clerk	Vacant
	9.	Junior Clerk	Vacant
	10.	Lab. Attendant	Sri Radhanath Bag
	11.	Lab. Attendant	Sri Labaram Sahu
	12.	Lab. Attendant	Sri Tankadhar Rout
	13.	Lab. Attendant	Vacant
	14.	Lab. Attendant	Vacant
	15.	Lab. Attendant	Vacant
	16.	Lab. Attendant	Vacant
	17.	Lab. Attendant	Vacant
	18.	Attendant	Sri Mukunda Harijan
	19.	Attendant	Sri Rudha Durga
	20.	Attendant	Smt. Mithila Dei
	21.	Attendant	Sri Karuna Sindhu Naik
	22.	Attendant	Sri Paramananda Majhi
	23.	Attendant	Smt. Bhagyabati Naik
	24.	Mali	Vacant
	25.	Gasman	Sri Ajit ku. Rout
	26.	Watchman	Sri Bhim Bahadur
	27.	Choukidar	Sri Bhubaneswar Bhoi
	28.	Sweeper	Vacant

Anthropology	1.	Attendant	Vacant
Botany	1.	Artist-cum-Photographer	Post abolished
	2.	Lab. Attendant	Sri Bisal Sabar
	3.	Lab. Attendant	Vacant
	4.	Lab. Attendant	Vacant
	5.	Mali cum Sp. Collector	Sri Narayan Sabar
Chemistry	1.	Demonstrator	Vacant
	2.	Lab. Assistant	Sri Sitakanta Behera
	3.	Lab. Attendant	Sri Dambaru Kumbhar
	4.	Lab. Attendant	Sri Kulamani Majhi
	5.	Lab. Attendant	Sri Kesari Tandi
	6.	Lab. Attendant	Vacant
	7.	Waterman	Sri Ganesh Jani
Education	1.	Demonstrator	Sri Ananta Kumar Behera
	2.	Lab. Attendant	Vacant
Geography	1.	Demonstrator	Vacant
	2.	Asst. Store Keeper	Vacant
	3.	Lab. Attendant	Vacant
	4.	Lab. Attendant	Sri Lingaraj Meher
Library	1.	Librarian In-charge	Sri Rabin Kumar Samant
	2.	Jr. Librarian	Sri Illahi Mohammad
	3.	Lab. Attendant	Sri Prakash Ch. Behera
	4.	Lab. Attendant	Vacant
	5.	Lab. Attendant	Vacant
	6.	Book Binder	Sri Nandakishor Patel
Physics	1.	Demonstrator	Sri Dambarudhar Panda
	2.	Lab. Asst.	Vacant
	3.	Mechanic	Sri Prasanna Ku. Maharana
	4.	Lab. Attendant	Vacant
	5.	Lab. Attendant	Vacant
	6.	Lab. Attendant	Vacant
	7.	Attendant	Sri G. Butu
Zoology	1.	Lab. Asst.	Vacant
	2.	Lab. Attendant	Vacant
	3.	Lab. Attendant	Sri Chamara Pradhan
	4.	Specimen Collector	Sri Jagadish Keut

CHAPTER THREE

RULES AND REGULATIONS

GENERAL RULES OF DISCIPLINE

1. The academic session of the college is from 1st June to 31st May.
2. The date of commencement of lectures of different classes is notified separately.
3. Before a student is admitted to the college, he/she and his/her guardian has to sign an undertaking in the proper form to the effect that the student will abide by the rules and regulations of the college and will confirm to such standard of discipline as will be determined by the Principal.
4. The student must register with the college office his or her address at which he/she lives. Any change in the home address must be intimated to the office in writing at once.
5. All the grievances addressed to the Principal should be put in the box kept near the reading room and the clerk concerned will place the same before the grievance redressal committee. All applications will be disposed of at the earliest possible.
6. If any student desires to have an interview with the Principal, he/she can do so with permission. However this should not be for routine and trivial matters. The matters are to be routed through the college office.
7. Students who want to obtain leave of absence from the college must apply for that leave before they actually remain absent from the college. In special cases such as illness where it is not possible to obtain leave in advance, an application for grant of leave should be sent by post or submitted immediately after returning to the college. Long absence due to illness should be supported by medical certificate from a registered medical practitioner.
8. Fees are received in the college office on the days fixed for collection. Students shall tender the exact amount of their dues and should stand in a queue while waiting near the counter for depositing their fees.
9. Students of the college are forbidden (a) to belong to any outside Athletic-club or any club, Society or Association which is not approved by the Govt and (b) to play for any team other than the college team without the prior permission of the Principal.
10. When a match is to be played away from the head quarters, members of the team and other students who want to accompany the team must obtain prior leave of absence from the Principal.

11. Continuous absence without an application for leave is serious breach of college discipline.
12. Students shall abide by the above rules and regulations for a healthy atmosphere in the college. The violation of the rules shall be seriously dealt with.
13. They must not spit on the walls, floor, pillars or doors of the college, Scribbling, pasting placards or poster or otherwise disfiguring college walls or black boards are strictly prohibited. Such students when identified shall be punished to the extent of removal from rolls.
14. Students are forbidden to loiter in the corridors. When they have no classes to attend, can use the reading room or common room during leisure hours.
15. Students are warned against tampering the light and fan switches and water taps and fittings.
16. Students should take their seats before the teacher enters the class room and should not ordinarily leave their seats during the lecture hour.
17. Students must at all places and particularly in the college or playground or while attending meetings, conduct themselves with a sense of decorum and dignity.
18. Students are warned not to handle articles which are not their own property.
19. Cycles / vehicles must be properly double locked and kept in the cycle shed provided for boys and girls separately.
20. Students should have their identity cards with them during college hours, college functions and must produce them for verification on demand.
21. Dress code : Students are required to observe the college dress code. The dress for boys/men is cement grey pants and light blue shirt and the same for girls is white Salwar, Cement grey kameez and white scarf. For B.Ed. students the dress code is-
22. Ragging is strictly prohibited in the College as well as in all the hostels of the College.
23. The staff council of the college is empowered to take stringent action even if rustication on gross indisciplined students.

AUTONOMOUS AND COUNCIL RULES

ADMISSIONS

College Code - 15081101

Admission to +2 and Under Graduate Classes are regulated by the on-line admission system under Student Academic Management System (SAMS) of Department of Higher Education, Govt. of Orissa. The details of admission process can be seen from the official website <http://www.dheorissa.in>

e-Admission

Streams : (a) Arts (b) Physical Science (c) Biological Science (d) Commerce (e) Self Financing

e-Admission aims at successful use of Information Technology to make the admission process simple, economical, fast and transparent. This process is accomplished by the use of Computers and Internet.

An eligible applicant have to apply ON-LINE for a maximum of TEN options (College/ Stream/Honours) through www.dheorissa.in (by filling up required personal and academic information, choices of different colleges and streams in order of preference and others), take print outs of the computer generated application form (College Copy & Applicant Copy) and travel to the nearest SAMS Degree College (Annexure-1) to submit the application. The college authority would keep the College Copy of the application form along with the relevant documents and return the Applicant copy with a Money Receipt-cum-Index Number to the applicant.

Common Prospectus (CP)

Common Prospectus is a booklet, which outlines the details of e-Admission process, relevant information of different Degree Colleges and other procedures. It has two components - the 1st part comprises of general guidelines & second part contains individual college profiles. The CP is available in the official website of the Department of Higher Education, Government of Orissa www.dheorissa.in in downloadable format to take printouts.

- A. The first part of CP will have features of e-Admission like General Guidelines, Selection Principles, Reservation & Weightage matters, etc. The booklet which you are reading now is the first part of CP.
- B. The second part of CP describes individual college profiles, like Seat Availability, Subject Availability, Elective Combinations, College Admission "Cut-off" marks for various streams, Hostel Seat Availability, Total Fees required for admission, etc.

Common Application Form (CAF)

The CAF has been so designed that, an applicant can apply to any of the 162 Degree Colleges in the State in one form. An applicant has to fill it up ON-LINE by logging into the website of Higher Education Department, Government of Orissa www.dheorissa.in. An applicant can apply up to ten choices of College/Stream/Honours in order of preferences where one would like to study.

The applicant has to furnish all personal and academic information like, Name, Parents' names, Correspondence and Permanent Address, +2 Council Examination marks, Name of the Council, Roll Number, Year of Passing, Reservation and weightage details etc. in the appropriate box of the on line form.

Eligibility

The minimum eligibility for admission to +3 classes shall pass in Higher Secondary Examination (HSC) of the Council Higher Secondary Examination (CHSE), Orissa or its equivalent.

A student passing +2 Science can apply for all the streams at +3 level. A student passing +2 Arts or +2 Commerce can apply either for +3 Arts or for +3 Commerce stream.

A student who wishes to apply for CBZ stream in +3 Science should have Biology at +2 level.

Cost Structure

As per the number of options applied in CAF, the applicant will pay the required fees at the college counter while submitting the application. For first option, applicant has to pay `100/- and for other options `50/- for each. In this way, if an applicant has given 10 options then s/he has to pay [$\text{`100} + (9 \times \text{`50}) = \text{`550}$]. The fees amount will be printed at the top of the College Copy as well as on the Applicants copy of the CAF. This amount is to be deposited in cash at the college counter. Out State Applicants (OSA) can send the CAF by post to any 162 Degree Colleges along with the required option fees in the shape of Bank Draft only in favour the Principal of the applied college. The duly filled in CAF should reach the college on or before the expiry of the date-line. CAF without the Bank Draft shall not be entertained.

Concept of Applied & Destination College

Applied College, where the applicant submits his/her application Destination College, where the applicant selected to take admission

Slide-up

The selected applicants have to take admission directly at the Destination College on scheduled date and time mentioned in the intimation letter. If the selected applicant does not take admission, her/ his name shall be removed from the system for future admission during this session. Therefore, it is mandatory for the selected applicants to take admission in order to remain in the system. If an applicant is selected against her/ his lower option, s/he must take admission in the respective college, so that her/his case may be considered for sliding up during the 2nd selection. If such applicants do not take admission, their cases for sliding up (selection against higher options on the basis of merit-cum-seat availability) shall not be considered.

On the other hand, students who take admission against lower options in the 1st selection and want to continue in that college, have to give an undertaking in a form (Annexure-7), so that their cases shall not be considered for sliding up during the 2nd selection. If they do not do so at the time of admission, it may be possible that their names would be slide up to their higher options and removed from the 1st selection college. In that case, it would become compulsory for them to take admission against their higher

option College / Stream. They cannot remain in the 1st selection college which is their lower option if they didn't give undertaking as per Annexure-7 of the Common Prospectus.

Application Process

The CAF will be available in www.dheorissa.in for applying on-line. There will be one Common Application Form (CAF) for admission to any stream of any Degree Colleges in the State. There shall be one Common Prospectus (CP) for all Degree Colleges under SAMS. The CP will be available on-line to download in PDF format. The first part of CP (General Guidelines). But, the second part of CP (Individual College Profile) shall be available in the above website. An applicant can download the profile of the college s/he wants and take a printout for making an informed choice while filling in CAF on-line.

Where to apply on-line?

As the CAF is available in the Higher Education Department website www.dheorissa.in, it can be accessed in the Cybercafé, Common Service Center, Internet Facility Center operated in Degree SAMS Colleges at any place where Internet facility is available.

In Common Services Centers (Jana Seva Kendras of OCAC) or Internet Facility Center an applicant has to pay `10/- for Internet Charges & `5/- per page of print out (of B/W A4 Size) for completing the on-line application & for taking print out.

Submission of CAF

The applicant has to submit the College Copy with the requisite documents & fees at any of 162 Degree Colleges. In addition, s/he has to produce the Applicant Copy at the receipt counter for noting of MRIN on it.

The Applicant Copy with MRIN noted on it, shall be the acknowledgement receipt for the applicant. This MRIN shall be the KEY to all queries for applicant regarding e-Admission. The MRIN will be generated from the CAF Receipt Register (to be maintained manually) and given to the student and will be updated in the website www.dheorissa.in by the college authorities.

Principles of Selection

Admission into various Colleges, Streams & Honours shall be decided strictly on the basis of merit.

Total marks secured at the Higher Secondary (+2) Examination w.r.t Total Marks, Weightage & Reservation (if applicable) will be taken into consideration in preparing the merit list. For Reservation & Weightage, please refer items 12 & 13 of the prospectus (CP).

In case of candidates passing the Higher Secondary (+2) / Equivalent Examination compartmentally, average of marks secured in the subject/s concerned at both the examinations shall be taken into consideration to determine the aggregate.

For applicants who have secured equal marks in the +2 Council Examination and have opted for same stream, their merit will be decided on the basis of marks in English/ MIL for Arts & Commerce Streams and English/ Chemistry for Science Stream.

Any applicant, if selected, will be given only one confirmed seat according to his/her choice of preferences in CAF in the intimation letter after 1st selection and/or 2nd selection. Status of the higher choices of preference in the CAF will also be intimated.

If an applicant gets selected to the seat of his/her 1st choice of preference as per the CAF, then his/her name won't be considered for other choices of preference in the 2nd selection.

If an applicant gets selected against any choice other than 1st preference in 1st selection, s/he will be considered for higher preference choices in the 2nd selection.

In case a student takes admission against 2nd or 3rd choice of preference but gets 1st choice in 2nd selection, the, s/he can take transfer to the college of his/her 1st choice.

However, if an applicant has taken admission in a college as per the 1st or 2nd selection but goes to take admission for the Balance (Spot) Seats in a higher choice, she will have to deposit the entire admission fees in the new college.

There will be 4 stages of admission (a) First Selection Admission, (b) Second Selection Admission, (c) ST/SC Extension Seat Admission (d) Balance Admission from Merit List. For above admission SAMS Steering Committee shall provide the list to the SAMS colleges for admission.

In case a student admitted against any lower choice of preference but gets higher choice during 2nd Selection / ST&SC Extension Seat selection, then s/he can take transfer to the college of his/her higher choice without forfeiting the deposited college fees except `100/-towards processing fee. The balance amount after deducting `100/- is to be given directly to the applicant or guardian on the day when he/she is taking CLC in shape of Cash / Bank Draft / Cheque by the college authorities which grant CLC.

However, if an applicant already admitted goes for admission under the Balance Seats (Spot), s/he will have to forego the entire admission fees or `3,000/- (Rupees Three Thousand Only) whichever is lower in his/her old college. If the admission fees of the former college is more than `3,000/-, then that college has to pay back the excess amount in shape of cash/cheque/draft at the time of issuing the CLC.

Honours Selection

Honours selection will be done at the respective Destination College where applicant takes final admission. The college will conduct a counseling process basing on the merit list. The cut-off marks of 40% for admission in +3 Arts & Commerce streams, 30 marks for +3 Science Streams and criteria for securing 40% marks in individual subject for getting

Honours have been wave out been from the Academic Session 2010-11. G.O. No.: 20605, Dated: 27-Jul-2010.

Any applicant opting for PCM in +3 Science stream will have choice of Honours for either Physics, Chemistry, Mathematics, Statistics, Geology.

Any applicant opting for CBZ in +3 Science stream will have choice of Honours for either Botany or Zoology.

Any applicant opting for self financing courses for which one has to pay extra amount as detailed in individual college profile.

Honours selection will done at college level after Balance Seat (Spot) Admission. College authorities will notify the exact date on the notice board for benefit of students.

Admission Procedure (2012-13)

- First Selection Admission
- ST&SC Extension Admission
- Spot Selection Admission
- Supplementary Admission

Intimation Procedure

Intimation will be sent to the selected applicants in different modes outlined in the following table during various phases of Admission

Sl#	Mode of Intimation	First Selection	ST&SC Extension Seat	Spot Seleccion Admission
1	SMS	N	N	X
2	E-mail	N	N	X
3	Website	N	N	X
4	College Notice Board	N	N	N
5	Toll Free (155335) Sanjog Helpline	N	N	X

Note: As there is no postal intimation, applicants are requested to access any of the above five modes of intimation on predetermined dates.

e-Admission

+2 Arts/Science/Commerce Classes

e-Admission aims at successful use of Information Technology to make the admission process simple, economical, fast and transparent. This process is accomplished by the use of Computers and Internet. An eligible applicant have to apply ON-LINE through www.dheorissa.in (by filling up required personal and academic information, choices of

different colleges and streams in order of preference and others), take print outs of the computer generated application form (College Copy & Applicant Copy) and travel to the nearest SAMS Resource Center to submit the application. The college authority would keep the College Copy of the application form along with the relevant documents and return the Applicant copy with a Money Receipt-cum-Index Number to the applicant.

Common Prospectus (CP)

Common Prospectus is a booklet, which outlines the details of e-Admission process, relevant information of different Junior Colleges and other procedures. It has two components - the 1st part comprises of general guidelines & second part contains individual college profiles. The CP is available in the official website of the Department of Higher Education, Government of Orissa www.dheorissa.in in downloadable format to take printouts.

- A. The first part of CP will have features of e-Admission like General Guidelines, Selection Principles, Reservation & Weightage matters, etc. The booklet which you are reading now is the first part of CP. Oriya version of this part of CP shall be made available in the Junior Colleges on payment of `10/- in cash.
- B. The second part of CP describes individual college profiles, like Seat Availability, Subject Availability, Elective Combinations, College Admission "Cut-off" marks of last 2- years for various streams, Hostel Seat Availability, Total Fees required for admission, etc.
- C. No printed copy of the Second part of CP would be available on the counter. Only its English version would be available in the website www.dheorissa.in along with the 1st part. Applicants may download the relevant pages from the internet and print the same for their use. First part of the CP which contains the general guidelines, process & principles for admission will be printed in Oriya and sold at the SAMS Resource Centers for `10/- per copy.

Common Application Form (CAF)

The CAF has been so designed that, an applicant can apply to any of the 1200+ Junior Colleges in the State in one form. An applicant has to fill it up ON-LINE by logging into the website of Higher Education Department, Government of Orissa www.dheorissa.in. An applicant can apply up to six choices of college & stream in order of preferences where one would like to study. The applicant has to furnish all personal and academic information like, Name, Parents' names, Correspondence and Permanent Address, 10th class Board Examination marks, Name of the Board, Roll Number, Year of Passing, Reservation and weightage details etc. in the appropriate box of the on line form. The sample copy of on-line CAF & Instructions to fill it up are given in Annexure-2. From the past experience, it is seen that about 40 to 50% of applicants who get selected for admission to their first option

college/stream had given only one option in last two years. This shows that cut-off marks of last 2 years are very crucial to take decision in choosing your options of stream and college.

ON-LINE Application

As mentioned earlier, an applicant has to fill the relevant informations in the CAF on computer screen and submit it on-line. Mere applying on-line CAF in the Internet will not be sufficient for e-Admission. Then she/he has to take print outs of "College Copy" and "Applicant Copy" of the filled in CAF. The applicant and his/her parents or guardian must put their signatures at the appropriate places of the college copy. Then the applicant shall deposit both the copies of CAF and relevant documents and fees at the nearest SAMS Resource Centre. The receiving official at the SRC shall verify the documents and return the "Applicant Copy" to the applicant with a "Money Receipt-Cum- Index Number" written on it.

Selection Process

After the applicants submit their college copies, those shall be validated at the SAMS

Resource Center by team of validators. Once the validation is complete, the software shall process all applications and finalise the 1st selection list for each of the colleges as per the merit and choice of the applicants. The selection list shall be published on pre-determined dates.

The selection list and the intimation letters for selected applicants shall be available on-line. SRCs shall download and take print outs of the Intimation Letters meant for their centre and send them to the applicants by post in the self addressed envelopes submitted by the applicants. Besides, an applicant can download and print his/her intimation letter directly from the website and take admission at the particular college on the date has mentioned there in.

Based upon the 1st selection admission data, the 2nd selection list shall be generated online. A selected applicant canndget the intimation letter directly from the website, as mentioned earlier. After the 2 selection admission is over, selection list of SC/ST Extension Seat Admission shall be generated. This list shall be generated only for those colleges, for which there are substantial number of SC/ST applicants, who fail to secure admission elsewhere. The last phase of admission shall be Balance Seat Admission (Popularly known as Spot Admission). Merit lists for each Junior College, shall be posted on the website www.dheorissa.in. No of applicants in these lists for each college shall be limited to a maximum of 5 times the number of seats remained vacant after the second selection admission.

Intimation Procedure

Intimation will be sent to the selected applicants in different modes outlined in the following table during various phases of Admission

Sl#	Mode of Intimation	First Selection	ST&SC Extension Seat	Spot Selection Admission
1	SMS	N	N	X
2	E-mail	N	N	X
3	Website	N	N	X
4	College Notice Board	N	N	N
5	Toll Free (155335) Sanjog Helpline	N	N	X

Admission / Slide-up

For these four phases of admission (a) First Selection Admission (b) Second Selection Admission (c) ST/SC Extension Seat Admission (d) Balance Seat Admission (Spot) the merit lists in respect of each Junior College shall be provided by the SAMS Steering Committee in the e-Space of respective colleges. The SRCs should download these lists immediately, take printouts and notify them in the college notice board.

The selected applicants have to take admission directly at the Destination College / SAMS Resource Center on scheduled date and time mentioned in the intimation letter. Junior Colleges, which don't have internet facilities, have been tagged to nearby SAMS Resource Centers. Those colleges can update their admission details at the SRCs, Self Financing Junior Colleges shall not be tagged to any SRCs. They will set up their own SAMS Lab and do the admission and update the relevant information in the e-Space. However, these Self Financing Junior Colleges shall not receive or validate the CAFs.

If the selected applicant does not take admission, her/ his name shall be removed from the system for future admission during this session. Therefore, it is mandatory for the selected applicants to take admission in order to remain in the system. If an applicant is selected against her/ his lower option, s/he must take admission in the respective college, so that her/his case may be considered for sliding up during the 2nd selection. If such applicants do not take admission, their cases for sliding up (selection against higher options on the basis of merit-cum-seat availability) shall not be considered.

On the other hand, students who take admission against lower options in the 1st selection and want to continue in that college, have to give an undertaking in a form (Annexure-7), so that their cases shall not be considered for sliding up during the 2nd selection. If they do not do so at the time of admission, it may be possible that their names would be slide up to their higher options and removed from the 1st selection college. In that case, it would become compulsory for them to take admission against their higher option Junior College / Stream. They cannot remain in the 1st selection Junior college

which is their lower option if they didn't give undertaking as per Annexure-7 of the Common Prospectus.

Source: <http://dheorissa.in/>

P.G. & M.Phil Admissions

Admission to PG and M.Phil courses are open upto 4 weeks after reopening of the college after summer vacation or after publication of the result of the respective qualifying examinations by Sambalpur University / Govt. Autonomous College, Bhawanipatna, which ever is later.

The details of admission rules for PG and M.Phil can be seen in the college prospectus.

Attendance

It is the duty of the students to verify their roll numbers in the attendance registers of the subjects which are allotted to them. In case it is not there, they are required to bring it to the notice of the office.

Candidates securing less than 75% of attendance shall not be allowed to fill-up forms for the Council and Degree exam.

However, condonation of shortage in attendance is allowed to the extent of 50% when the candidate represents the University in any athletic event.

Admission to Autonomous Examination and Promotion rules

- a) No person whose name is not entered in the Register of Matriculates submitted to Sambalpur University shall be permitted to appear at any Autonomous Examination.
- b) Before being admitted to Autonomous Exams, a candidate must have registered himself for the examination.
- c) Every candidate for an Autonomous examination of the college shall have previously passed the qualifying examination, if any, prescribed in the statutes.
- d) No candidate shall be permitted to sit for an Autonomous Exam. Unless his/her term and annual certificate of attendance, certificate of conduct and progress or the exemption, if any, granted to him have been received by the OIC, Examination. Such exemption shall only be given by order of Principal.
- e) A student shall be deemed to have discontinued his/her studies if he/she does not at least fill up forms for previous end-semester examination. In such a case no exemption shall be allowed.
- f) Every candidate sent for the Autonomous examination by the college shall produce a certificate of good conduct and having satisfactorily passed the college periodical examinations and other tests.

Migration Certificate

A student changing the University at any stage of his/her study shall have to produce a migration Certificate from the University last attended failing which his/her result of Autonomous Examination shall be withheld.

**FEE STRUCTURE FOR
+2 FIRST / SECOND YEAR ARTS / SCIENCE / COMMERCE
FOR THE SESSION 2017-18**

Sl. No.	Particular	+2 1 st Year Arts/Sci./Com. Rs.	+2 2 nd Year Arts/Sci./Com. Rs.
01	Development Fees	250.00	250.00
02	Computer	50.00	50.00
03	College Examination Fees	50.00	50.00
04	Syllabus	20.00	-
05	Magazine	15.00	15.00
06	Library Development	10.00	10.00
07	Library Catalogue	1.00	1.00
08	College Calendar	6.00	6.00
09	Reading Room	10.00	10.00
10	Time Table	8.00	8.00
11	Co-operative	2.00	-
12	Identity Card	15.00	-
13	Proctorial	10.00	10.00
14	Maintenance Charge	5.00	5.00
15	S.A.F.	1.00	1.00
16	+2 Cultural Association	9.00	9.00
17	Athletic Association	15.00	15.00
18	D.S.A.	2.00	2.00
19	Drama	15.00	15.00
20	Common Room	6.00	6.00
21	S.S.G.	2.00	2.00
22	Society Fees (Arts/Sci./Com.)	5.00	5.00
23	Red Cross	5.00	5.00
24	Annual Day	10.00	5.00
25	Cycle Stand	20.00	20.00
26	N.C.C.	5.00	5.00

27	Medical	5.00	5.00
28	Cultural	2.00	2.00
29	T.W.F.	1.00	1.00
30	Calculation of attendance	2.00	2.00
31	N.S.S.	10.00	10.00
	TOTAL	567.00	525.00
	LATE FINE	20.00	20.00

CHSE FEES			GOVT. FEES		
1	Sports & Literacy	70.00	1	Rovers Screw	12.00
2	Academic Fees	45.00	2	N.C.C. Fees	5.00
3	Recognition Fees	40.00	3	Red Cross	10.00
4	Registration Fees	35.00	4	S.S.I.	2.00
5	S.A.F.	5.00	5	Flag Token	5.00
			6	Social service	5.00
	TOTAL	195.00		TOTAL	39.00

NOTE:

1. Migration fees of Rs. 30.00 will be collected from other boards.
2. Rs. 1500.00 will be collected from IT students &
3. Rs. 1000.00 will be collected from BT students.
4. Rs. 10.00 will be collected for each Practical Subject.

PRINCIPAL
Bhawanipatna

**GOVERNMENT JUNIOR COLLEGE, BHAWANIPATNA
ADMISSION FEE STRUCTURE FOR +2 1ST YEAR CLASSES
FOR THE SESSION 2017-18**

+2 1ST YEAR ARTS/COMMERCE

Category	PL Fee	CHSE Fee	Tuition fee and admission fees	Govt. fees	Total
General Boys	567.00	195.00	96.00+8.00	39.00	905.00
SC/ST/Girls	567.00	195.00	8.00	39.00	809.00

+2 1ST YEAR SCIENCE

Category	PL Fee	CHSE Fee	Tuition fee and admission fees	Govt. fees	Total
General Boys	567.00	195.00	108.00+9.00	39.00	918.00
SC/ST/Girls	567.00	195.00	9.00	39.00	810.00

NOTE:

1. Rs. 10/- will be collected for each practical subject.
2. Rs. 30/- will be collected for other board
3. Rs. 20/- will be collected for late fine
4. Rs. 1500/- will be collected from IT students.
5. Rs. 1000/- will be collected from BT students.
6. Rs.60/- will be collected for Hostel admission towards seat rent.
7. Physically challenged students will be exempted form paying tuition fee and admission fee. They will have to pay Rs.250/- as college development fee.

**FEES STRUCTURE FOR
+3 1ST /2ND/3RD YEAR ARTS /SCIENCE & COMMERCE
FOR THE SESSION 2017-18**

UNIVERSITY FEES				GOVERNMENT FEES		
Sl No.	Particulars	+3 First Year Arts / Sc / Com Rs.	+3 2 nd /3 rd Year Arts / Sc / Com Rs.	Sl. No.	Particulars	+3 1 st /2 nd /3 rd Year Arts / Sc / Com Rs.
01	Registration	50.00/100		01	S.S.I.	2.00
02.	Recognition	25.00/10		02.	Flag Day Token	5.00
03.	Enrollment	50.00/100		03	I.R.C.	10.00
04.	Sports Fees	30.00	30.00	04.	N.C.C.	5.00
05	Niyog jyoti	02.00	02.00	05	Rovers crew	10.00
	G.Total	157.00/242	32.00		G.Total	32.00

COLLEGE FEES

Sl. No	Particulars	+3 First Year Arts / Sc / Com Rs.	+3 Second/Third Year Arts / Sc / Com Rs.
1.	College Development Fee	250.00	250.00
2.	I.A.E.	100.00	100.00
3.	Syllabus	40.00	0
4.	Magazine	25.00	25.00
5.	Library Development	20.00	20.00
6.	Library Catalogue	05.00	05.00
7.	Library Card	05.00	0
8.	College Calendar	20.00	20.00
9.	Reading Room	10.00	10.00

10.	Time Table	10.00	10.00
11.	Faculty Development.	10.00	10.00
12.	Identity Card	15.00	0
13.	Proctorial	10.00	10.00
14.	Maintenance Charge	20.00	20.00
15.	S.A.F.	05.00	05.00
16.	College Union	20.00	20.00
17.	Athletic Association	25.00	25.00
18.	D.S.A.	05.00	05.00
19.	Drama	20.00	20.00
20.	Common Room	10.00	10.00
21.	S.S.G	05.00	05.00
22.	Society Fees Arts/Science/Com	10.00	10.00
23.	Red Cross	05.00	05.00
24.	Annual Day	05.00	05.00
25.	Cycle Stand	20.00	20.00
26.	NCC	05.00	05.00
27.	Medical	05.00	05.00
28.	Computer	50.00	50.00
29.	Seminar fees	05.00	05.00
30.	Calculation of attendance	02.00	02.00
31.	Manikeswari Lectures	05.00	05.00
32.	N.S.S	10.00	10.00
33.	Cooperative Fee	2.00	2.00
24.	Registration	50.00	
35.	Recognition	25.00	
36.	Enrollment	50.00	
37.	Sports Fees	20.00	
38.	Niyog Jyoti	02.00	
	Total	901.00	694.00

Note:

1. Laboratory development fee Rs. 50.00 (per each practical subject).
2. Migration fee Rs. 50.00 (other Board except CHSE).
3. Honours fee Rs. 16.00 (seminar for the department).
4. Late fine Rs. 20.00.
5. Hostel seat rent per month Rs. 5.00 (only for Boarders).
6. Rs. 50.00 will be charged for issuing duplicate Identity Card.

FEES TO BE COLLECTED AT THE TIME OF ADMISSION

Class	Particulars	General Boys	Girls/SC/ST
+3 Arts/Com.	Tuition fee	120.00	-
	Admission fee	10.00	10.00
	Govt. fees	32.00	32.00
	Univ. fees	157.00	157.00
	College Fees	754.00	754.00
	TOTAL	1073.00	953.00
From other board	Migration Fee	50.00	50.00
	TOTAL	1123.00	1003.00
+3 Science	Tuition fee	132.00	-
	Admission fee	11.00	11.00
	Govt. fees	32.00	32.00
	Univ. fees	157.00	157.00
	College Fees	754.00	754.00
	TOTAL	1086.00	954.00
From other board	Migration Fee	50.00	50.00
	TOTAL	1136.00	1004.00

NB:

1. An applicant selected for admission into a Hostel shall have to deposit Rs.60/- as seat rent.
2. A late fine of Rs.20/- shall be charged to the applicant seeking admission on the fine date.
3. An applicant for Computer Science(H) shall have to pay Rs.10000/- along with other fees towards the 1st instalment out of the total fees of Rs.30000/-.
4. UG / PG Auto Exams fee for two semesters under CBCS Rs. 2,000/- and traditional semesters Rs. 1000/- will be collected at the time of Admission / Re-admission.
5. M.Phil. students are to pay extra Rs. for dissertation.
6. Self Financing B.Ed. 02 yrs course are to pay Rs. 50,000/- per session alongwith admission & examination fee.

SELF FINANCING COURSES (PPP MODE)

Bachelor of Business Administration (BBA), Bachelor of Computer Application (BCA) & Master in Finance and Control (MFC) Courses were introduced in the College through Public and Private Participation Mode (PPP Mode) with "Society for New Generation" Nabarangpur from the academic session 2012-13. The details of the Courses are given below :

Name of the Course	No. of Seats	Eligibility	Duration	Course Fees
BBA	60	+2 Pass (Any Stream)	3 Years	Rs. 15000/- per year
BCA	60	+2 Pass (Any Stream)	3 Years	Rs. 15000/- per year
MFC	60	+3 Pass (Any Stream)	3 Years	Rs. 25000/- per year
MSW	60	+3 Pass (Any Stream)	2 Years	Rs. 25000/- per year
B.Ed.	50 (25+25)	+3 Pass (Any Stream)	2 Years	Rs. 25000/- per year

REVISION OF HOSTEL FEES

1. Different Hostel fees are revised as follows. This will be effective from next session.

A. ANNUAL FEES.

Head	Existing(Rs.)	Revised(Rs.)
i. Magazine & Literary fees.	25/-	50/-
ii. Saraswati Puja	20/-	20/-
iii. Ganesh Puja	20/-	20/-
iv. Games & Sports	25/-	50/-
v. Annual Day	30/-	50/-
vi. Maintenance	170/-	200/-
vii. Seat Rent	60/-	60/-
Total	350/-	450/-

B. MONTHLY FEES.

Head	Amount(Rs.)	
i. Electricity duty & Maintenance	200/-(Per single seated)	160/-(Multi seated)
ii. Water charge & Maintenance	45/-	
iii. Health & sanitation	10/-	
iv. Establishment	150/-	
v. Gardening & beautification	10/-	
vi. Common Room	10/-	
vii. Watch & Ward	0	
Total	385/- for Multi seated	425/- for Single seated

GOVERNMENT COLLEGE (AUTONOMOUS), BHAWANIPATNA**General Regulation for B.A., B.Sc., B.Com.**

[Three Year Degree Course in Semester Pattern Under the
Choice Based Credit System (CBCS)]

2017-18**1. Preamble**

The University Grants Commission (UGC) has initiated several measures to bring equity, efficiency and excellence in the Higher Education System of country. The important measures taken to enhance academic standards and quality in higher education include innovation and improvements in curriculum, teaching-learning process, examination and evaluation systems, besides governance and other matters. The UGC has formulated various regulations and guidelines from time to time to improve the higher education system and maintain minimum standards and quality across the Higher Educational Institutions (HEIs) in India. The grading system is considered to be better than the conventional marks system and hence it has been followed in the top institutions in India and abroad.

So it is desirable to introduce uniform grading system. This will facilitate student mobility across institutions within and across countries and also enable potential employers to assess the performance of students.

The Choice Based Credit System (CBCS) enables the student to obtain a degree by accumulating required number of credits prescribed for that degree. The choice based credit system provides a 'cafeteria' type approach in which the students can take courses of their choice, learning at their own pace, undergo additional courses and acquire more than the required credits, and adopt an interdisciplinary approach to learning. The number of credits earned by a student reflects the knowledge or skill acquired by him/ her. Each course is assigned with a fixed number of credits based on the contents to be learned. The grade points earned for each course reflects the student's proficiency in that course. The CBCS enables the students to earn credits across departments and provides flexibility in duration to complete a program of study.

2. Objectives

Introduction of Choice Based Credit System has following main objectives:

- ⇒ To promote learner centeredness in curriculum.
- ⇒ To encourage inter-disciplinarily without sacrificing the domain knowledge.
- ⇒ To promote mobility of students and help in optimizing learning.
- ⇒ To allow autonomy to the teachers with built in accountability.
- ⇒ To continuously evaluate students and help in optimizing learning.
- ⇒ To introduce transparency in the evaluation system.
- ⇒ To promote teacher-student relation and engagement.
- ⇒ To improve employability among students.

3. Outline of Choice Based Credit System(As Specified by the UGC Guideline on CBCS):

3.1. COURSE: A Course is a component of a programme. A course may be designed to involve lectures / PLs / practicals / seminar / project work/ report writing / Viva voce, etc or a combination

of these, to meet effectively the teaching and learning needs and the credits may be assigned suitably.

3.2. Core Course: A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.

3.3. Elective Course: Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

3.4. Discipline Specific Elective (DSE) Course: Elective courses may be offered by the main discipline/subject of study is referred to as Discipline Specific Elective. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

3.5. Dissertation/Project: An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

3.6. Generic Elective (GE) Course: An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure is called a Generic Elective.

P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.

3.7. Ability Enhancement Courses (AEC): The Ability Enhancement (AE) Courses may be of two kinds:

Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC).

3.7a Ability Enhancement Compulsory Courses (AECC) : Environmental Science, English Communication/MIL Communication. These courses are the courses based upon the content that leads to Knowledge enhancement. These are mandatory for all disciplines.

3.7b Skill Enhancement Courses (SEC): SEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc. These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge.

3.8. Project work/Dissertation is considered as a special course involving application of knowledge in solving / analyzing /exploring a real life situation / difficult problem. A Project/Dissertation work would be of 6 credits. A Project/Dissertation work may be given in lieu of a discipline specific elective paper. This Paper is an effort to introduce Research Component in Under-Graduate Courses.

4. Concepts and terms such as SEMESTER, CREDIT, GRADE POINT, SEMESTER GRADE POINT, CUMULATIVE GRADE POINT etc will bear the same connotation as given by UGC in its guideline.
5. Applicability of CBCS and Grading System
The regulation shall apply to all undergraduate programmes (regular degree) running in Government College (Autonomous), Bhawanipatna from 2015 except those running under the PPP Mode for which it shall be extended subsequently.

6. **ACADEMIC YEAR :** The academic year of the college shall ordinarily be from June to May subject to notification of the Government of Orissa (herein after referred to as GOVT.).
7. **SEMESTER :** The academic year shall have two terms, each of which shall be of 24 weeks duration , known as Semester. The three year degree course leading to the Bachelor's Degree in Arts/ Science/ Commerce shall be of six semesters spreading over a period of three academic years (each semester having six month duration). A candidate for the Bachelor's Degree shall be required to pass six semester examinations (Semester-1 to semester- VI). Each academic year shall have two regular semester examinations for a particular batch of students. A candidate shall be eligible to appear at any of semester examinations if and only if he/she has registered for the semester examinations of all the previous semesters. The final pass result after the 6th semester examination shall not be published unless one clears all the earlier five semester examinations.
8. **MINIMUM WORKING DAYS :** A semester shall have a minimum of 90 working/instructional days excluding Sundays, Holidays and examination days. Each Semester shall ordinarily cover at least 240 teaching hours.
9. **ELIGIBILITY**
 - 9.1. Higher Secondary / +2 / Senior Secondary or any other equivalent examination passed from any Board / Council established by the Govt. of India or any State Govt. or any other equivalent examination recognized by Central Board of Secondary Education/ Council of Higher Secondary Education, Govt. of Odisha/ Dept of Higher Education / Dept. of Industry or any other Dept of Govt. of Odisha. Those joining B.Sc. Programme must have passed the above examination under the faculty of Science/ Technology / Engineering/ Pharmacy etc. There shall be no such restriction for joining BA/ B.Com stream.
 - 9.2. The Govt. of Odisha may lay down admission process for colleges under its control and in such case the Govt. rules and process shall be binding for the college.
 - 9.3. In case there is no binding rules given by the Govt., admission Policy shall be decided by the Academic Council of the Colleges. Students ordinarily may be selected for admission through Entrance Test, Group Discussion and Personal Interview and / or a combination of these with due weightages to career to be decided by the College or Director, Higher Education(DHE).

10. DURATION

For the Degree course the duration shall be at least three years or six semesters in total. Odd semester is from June to December (i.e., 1st, 3rd & 5th semester) and the examination shall be held normally in the month of November - December. Even semester is from January to June (i.e., 2nd, 4th & 6th semester) and the examination shall be held normally in the month of May - June. However the Final Semester (6th semester) examinations shall be conducted in April so as to publish the results by end of May. A student shall be required to complete the course within six academic years from the date of admission. A student may opt for fast track of completing all the six semesters in two years provided she/he has at least 2 (two) years industry / organizational experience after +2. Such permission shall

be granted at the discretion of the Principal of the Colleges and DDCE and is in accordance with the than existing GOVT rules in this regard.

11. Compulsory Registration for 1st Semester :

11.1 Registration for 1st semester is compulsory. A candidate admitted to +3 Course but not registered for 1st semester examination, his/her admission will be automatically cancelled .

11.2 A candidate may take a blank Semester : A blank Semester has to be clubbed with next Odd or Even Semester as the case may be i.e. 2nd , 4th and 6th / 1st, 3rd and 5th . The Hostel policy for blank semester is to be decided by colleges as per their suitability. Hostel accommodation cannot be claimed as a right for a blank semester. (Blank semester is not to be confused as repetition due to failure).

11.3 A student may clear backlog papers within 6 years from the year of admission. Improvement if any has to be completed within 4 years.

12. A candidate shall be required to attend 75% of the lectures in each subject during each semester and condonation in exceptional cases may be granted by the college to the extent of 15%.

13. A student may register for extra credit i.e. register for additional papers under the same faculty or outside the faculty provided they are in a position to facilitate such teaching and the college has the logistics to handle this provision.

14. Offering Of Subjects:

A. During Admission every student has to choose the following subjects/ papers.

- I. One CORE(C) subject. from among the Subjects prescribed in the discipline he/she is enrolled into.
- II. Four GENERIC ELECTIVE (GE) Papers. For this a student need to select two subjects outside his core subject and select from the GE papers offered by these two subjects.
- III. Two ABILITY ENHANCEMENT COMPULSORY (AECC) papers, out of which, one shall be Environmental Studies while the other shall be either MIL or English Communicative to be selected by the student.
- IV. Two SKILL ENHANCEMENT (SEC) Papers, out of which, one paper shall be English Proficiency & Writing skill while the other shall be selected from among the SEC papers offered by the concerned Core discipline or any other discipline prescribed by the Core discipline.
- V. Four DISCIPLINE SPECIFIC ELECTIVE (DSE) Papers to be selected from among the DSE papers offered by concerned Core Discipline. Out of these four DSE, the 4th DSE paper will be a Dissertation/ Project work to be offered by the respective Core subjects.

B. Courses Offered : The following subjects are offered by the college under different Discipline and different catagories:

i. ARTS:

CORE : Anthropology, Economics, Education, English, Geography, History, Odia, Political Science, Sanskrit, Sociology.

GE :

OPTIONS IN SEM 1 &2	OPTIONS IN SEM 1 &2
Education	Anthropology
English	Economics
History	Geography
Sanskrit	Odia
Sociology	Political Science

ii.

SCIENCE:

CORE : Botany, Chemistry, Computer Science, Mathematics, Physics, Zoology

GE :

OPTIONS IN SEM 1 &2	OPTIONS IN SEM 3 &4
Botany	Chemistry
Chemistry	Physics
Mathematics	Zoology

iii. AECC1 MIL(O) will be offered by Dept of Odia

AECC1 English (Communication) and SEC1 Communicative English and Writing Skill will be offered by the Dept of English

AECC2 Environmental Studies will be offered by Dept of Botany, Chemistry and Zoology

iv. For ARTS, AECC1 MIL(O)/ English (Communication) will be offered in Semester 1 and AECC2 Environmental Studies will be offered in Semester 2.

For SCIENCE and COMMERCE, AECC2 Environmental Studies will be offered in Semester 1 and AECC1 MIL(O)/ English (Communication) will be offered in Semester 2.

v. Distribution of GE courses and AECC courses are provisional and may change depending upon the situational exigencies.

C. The allotment of subjects/ Papers will be normally done through counselling coordinated by the Admission Section in consultation with the Controller of Examinations. The subjects shall be offered to the students on the basis of availability of seats through a selection procedure.

15. SEMESTER WISE DISTRIBUTION SCHEME:

Semester	CORE COURSE (14)	Ability Enhancement Compulsory Course (AECC) (2) AECC1, AECC2	Skill Enhancement Course (SEC) (2) (Skill Based)	Elective: Discipline Specific DSE (4)	Elective: Generic (GE) (4)
I	CORE-I CORE-II	M.I.L/English Communication(Arts) / ENVIS (Sc & Com)			GE-1

II	CORE-III	M.I.L/English (Communication) (Sc & Com)) / ENVS (Arts)			GE-2
	CORE -IV				
III	CORE-V		SEC -1 English Proficiency and Writing Skill		GE-3
	CORE-VI				
	CORE-VII				
IV	CORE-VIII		SEC -2 (<i>Subject specific Skill</i>)		GE-4
	CORE-IX				
	CORE-X				
V	CORE-XI			DSE-1	
	CORE-XII			DSE-2	
VI	CORE-XIII			DSE-3	
	CORE-XIV			DSE-4 (Project)	

16. GENERAL SCHEME WITH CREDIT & MARK DISTRIBUTION:

COURSE	Abbreviation	CREDIT- Pract/NonPract	TOTAL PAPER	TotalCredit	MARK
Core Courses	C (C1 - C14)	4+2 / 5+1 =6	14	84	14x100=1400
Discipline specific elective	DSE (DSC1-DSC3) DSE4(Project)	4+2 / 5+1 =6 6	3+1(Project)	24	4x100=400
Generic Elective-I	GE(GE1-GE4)	4+2 / 5+1 =6	4	24	4x100=400
Ability Enhancement (Compulsory)	AECC (AECC1,AECC2)	2	2	04	2x50=100
Skill Enhancement Course(Skill Based)	SEC (SEC1,SEC2)	2	2	04	2x50=100
	TOTAL		25+1(Project)	140	2400

GOVERNMENT COLLEGE (AUTONOMOUS), BHAWANIPATNA

Examination Regulation for B.A., B.Sc., B.Com.

[Three Year Degree Course in Semester Pattern Under the
Choice Based Credit System (CBCS)]

2017-18

Chapter - I SHORT TITLES AND DEFINITION

- 1.1 These regulations be called "CBCS Examinations Regulations of Government College(Autonomous), Bhawanipatna - 2015".
- 1.2 These regulations shall be applicable only for the purpose of Examinations under CBCS of Government College (Autonomous), Bhawanipatna.
- 1.3 These regulations shall be subject to amendments from time to time as per rules prescribed in the body of this regulation.
- 1.4 In these regulations, unless the context otherwise requires:
 - (a) 'College' means Government College (Autonomous), Bhawanipatna.
 - (b) Principal means the Principal of Government College (Autonomous), Bhawanipatna.
 - (c) Academic Council (AC) means the Academic Council of Government College (Autonomous), Bhawanipatna.
 - (d) Academic year means the year commencing from the 1st day of June of a calendar year and ending on 31st May of the succeeding calendar year.
 - (e) 'Board of Studies' means the Board of Studies of all teaching departments of the College.
 - (f) 'Board of Conducting Examiners' means the Board of Conducting Examiners of all teaching departments of the college.
 - (g) Controller means the Controller of Examinations of Government College (Autonomous), Bhawanipatna.
 - (h) Examination Committee(ExC) means the Examination Committee of Government College (Autonomous), Bhawanipatna.
 - (i) University means the Sambalpur University.
 - (j) 'Year' means the Academic year (1st June to 31st May).
 - (k) Finance Committee(FC) means the Finance Committee of Government College (Autonomous), Bhawanipatna.
 - (l) Mid-Semester means the Mid Semester Examination held in between the commencement of the course and Semester End Examination.
 - (m) Semester End Examination means the Examination held at the end of a Semester.

Chapter - II POWER AND FUNCTIONS OF DIFFERENT COMMITTEES AND PERSONNEL RELATING TO EXAMINATIONS:

Different Committees and Personnel relating to Examinations such as Executive Committee (EC), its Members and Chairman; The Academic Council (AC), its Members and Chairman; The Board of Studies (BS), its Members and Chairman; Board of Conducting Examiners (BCE); its Members and Chairman; Examination Committee (ExC): its members and convener; Controller and Deputy Controller of Examinations and the Principal have the same duration, functions, duties and responsibilities as mentioned in the existing approved rules(i.e., prior to CBCS).

Chapter - III CONDUCT AND MODALITIES OF EXAMINATIONS:

1. Qualification to appear at the semester examinations :
 - A. Any student admitted into this autonomous college will be a registered student of Sambalpur University. A student need to register for two semester examination at the beginning of each academic year. But a student will be admitted to each semester examination only if he/she has completed study of a regular course for the corresponding semester with at least 75% attendance.
 - B. A student admitted to the College on migrating from examining bodies other than the CHSE, Orissa or Universities other than Sambalpur University shall have to register himself/ herself as a student of Sambalpur University through the College before appearing at the Final Examination, by producing required documents/migration certificate as the case may be, paying the requisite fee.
 - C. 75% attendance is a requirement for being eligible to appear each Semester End Examination. Up to 15% waiver may be granted by the Principal at his discretion on Health Ground or participation in sports , cultural activities, NCC, REDCROSS and NSS activities etc(Representing the college at University, District, State, Nation or International level. The decision of the Principal shall be binding in this regard.
 - D. A registered student of this college may be allowed to appear at the subsequent semester examinations only if he/she has appeared or filled up the form for all the previous semester examinations and has, thereafter, completed a regular course of study for the corresponding semester, provided he/she is not otherwise ineligible for appearing at the said examination.
2. The fees payable for registration/ admission to any semester examination shall be prescribed from time to time as recommended by the Examination Committee, subsequently approved by Finance Committee and the Executive Committee. Fee once paid for registration/ admission into the examination is non- refundable and non-transferable.
3. In order to pass an examination a candidate shall have to secure 33% of marks in each theory paper and 40% marks in each practical paper in every subject in which the candidate has taken up the examination. Total marks of the degree examination shall be sum total of the marks of all six semester examinations taken together. The result of the Degree examination will be determined by considering the performances of the candidates in all the six semester examinations taken together (i.e. semester I to semester VI).

4. Class will be awarded on the following basis:

Pass	A minimum of 33% in each paper and a minimum of 36% of marks in the aggregate.
Pass with Distinction	A minimum of 33% in each paper and a minimum of 50% of marks in the aggregate.
Pass without Honours	A minimum of 33% in each paper and a minimum 36% in aggregate in subjects other than Honours and less than 45 % but not less than 36% in Honours subject.
Second Class Honours	A minimum of 33% in each paper and a minimum of 36% in the aggregate in subjects other than Honours and a minimum of 45% marks or more but less than 60% in Honours subject.
Second Class Honours with Distinction	In addition to Second Class Honours a minimum of 50% marks secured in subjects other than Honours in first appearance.
First Class Honours	A minimum of 33% in each paper and a minimum of 36% in aggregate in subjects other than Honours and a minimum of 60% or more in Honours.
First Class Honours with Distinction	In addition to First Class Honours a minimum of 50% mark in aggregate in subjects other than Honours in first appearance.

5. In subjects (other than Honours) having practical, a candidate, in order to pass, must secure a minimum of 33% of marks in each theory paper and a minimum of 40% marks in each practical paper provided he/she has secured the minimum aggregate mark i.e., 36%.
6. For Honours subjects having practical component a candidate in order to secure Honours, must secure a minimum of 45% of marks in theory paper (s) together and a minimum of 45% marks in practical paper (s) taken together.
7. **HARD CASE RULE** : A candidate falling short of aggregate marks or failing in one/two subjects (Compulsory/Elective) or failing short of B Grade shall be considered under hard case rules as follows:
 - a. 2% of grace mark on the aggregate mark subject to maximum of 5 (five) marks in single paper shall be given. This shall be applicable in each semester.
 - b. 0.5 (point five percent) grace mark can be given for award of B Grade in each semester provided grace mark under 7a has not been awarded.
8. **Provision For Back Paper** :
 - a. A student marked absent in any sitting(s) of the end semester examination or securing below 33% mark in theory paper (Mid-Semester/Sessional marks + Semester End marks combined together) and below 40% marks in Mid-Semester/ Sessional and Semester End marks combined together in practical paper or failed to secure 36% marks in aggregate

- of all subjects combined together in the Semester can appear in the subject/paper he/she fails to secure pass mark as Back Paper or in any paper to make up the deficit for required aggregate mark(i.e., 36%).
- b. If a candidate has failed or is marked absent in any sitting(s) of the final semester examination (i.e. 6th semester), such a candidate shall have to reappear in that paper (s)/ subject(s) as Back Paper, in order that his/her result are declared.
 - c. To clear the back paper(s) for a particular examination, a candidate cannot avail more than three consecutive chances (examinations) immediately following that examination for which he/she was first registered.
 - d. A candidate who has not cleared an examination, may at his/her option, appear in all the papers so that examination under the following conditions.
 - i. Marks secured by the candidate in the corresponding earlier examination stand cancelled.
 - ii. After exercising the option to appear in all papers of an examination, if a candidate fails to clear that examination, he / she will be required to appear in all the papers of that examination in subsequent chances, within 6 years of first registration to the First Semester examination.
 - e. If a candidate has appeared in back papers in the first chance and in all the papers in the second chance and also has failed, such a candidate can appear at that examination (in all the papers under new course only, if any) within 6 years of first registration to First Semester examination.
 - f. If the candidate fails to secure the pass marks in the aggregate he/she may reappear in one or more subjects/paper(s) of his/her choice from any of the subsequent semester examinations to make up the deficiency. This chance shall be available to a candidate in maximum three subsequent chances (examinations) only following the 6th semester examination for which he/she was first registered but within 6 years of first registration to 1st semester examination.
 - g. In case a candidate has appeared back papers his/her case shall not be considered for award of distinction. Mark (s) secured in the back paper(s) shall replace the mark(s) secured by the candidate in the earlier attempt.
9. Provision For Improvement : A student may appear improvement (repeat) in any number of papers in the immediate subsequent examination within 4 Yrs from the date of admission. The higher marks shall be retained However, distinctions if earned by the candidate shall not be affected by improvement examination under the clause.
 10. In no case a candidate shall be allowed to appear at any examination after 6 years of first registration to 1st semester examination.
 11. Mode of Examination and Duration of paper:
 - a. The examinations in Arts/ Science/ Commerce shall be conducted by means of written papers.

- b. For Core and Elective subject(i.e.,C, GE and DSE) without having practical full marks are 100 per paper out of which 15 marks is allotted for Mid-Semester Examination (Internal), 05 marks is allotted for Tutorial Test (Internal) and 80 marks for end semester examination. Papers without Practical component:

Sessional		Term End	Total
MidTerm Test	Tutorial Test		
15	05	80	100

- c. For Core and Elective papers (i.e.,C, GE and DSE) with practical full marks are 100 per paper out of which 20 marks is allotted for Mid- Semester Examination, 50 is for End Semester Examination and 30 is for practical out of which 10 will be for records.

Papers with Practical component:

MidTerm Test	Practical		Term End	Total
	Test	Record		
15	15	10	60	100

Papers with Wholly Practical component:

MidTerm Test	Record	Term End	Total
20	10	70	100

- d. For Ability Enhancement and Skill Enhancement Papers(i.e.,AEC and SEC) full marks are 50 out of which 10 marks is allotted for Mid-semester examination and 40 marks for End Semester examination.

Ability Enhancement Compulsory and Skill Enhancement Papers (AEC & SEC)

Sessional	Term End	Total
MidTerm Test		
10	40	50

- e. There shall be one Mid Semester(MS) examinations of 45 minutes duration in each Compulsory, Elective, and Core theory papers every semester. In non-practical papers (Core and Elective only) there shall be tutorial test carrying 5% marks(see 11 b). In such case the marks of Mid Semester and Tutorial Test in any paper will be combinedly refer to as the Seccional Mark (SM) The sessional component (Mid Term and Tutorial) shall carry 20% of the total marks in the corresponding theory paper. If a candidate fails to appear in the sessional exams, he/she shall be awarded zero as against the sessional component of the corresponding theory paper and shall be allowed to take the respective semester examination.

- f. There shall be no Back-Paper appearance in Mid-Semester Examination. However special provision can be made for the candidates who fail to appear in the Mid-Semester Examination under unavoidable circumstances. Defaulting candidate may apply to the Principal stating the reason for his/her non-appearance in the Mid-Semester Examination. If the reasons stated is convincing and genuine as to the satisfaction of the Principal a special Mid-Semester examination may be conducted for him/her under the order of the Principal. Such facility will be extended only once to a student per Semester. In this regard special consideration will be given to students who miss the Mid Semester examinations on account of their participation in the University, District, State or Nation in sports/ cultural activities/ NCC/ NSS/ Red Cross as sponsored candidate by the college. The decision of the Principal shall be binding in such cases.
- g. The duration of examination for each theory paper carrying 40 marks shall be two hours and for each theory paper carrying 60 or above marks, it shall be 03 hours.
- h. For Dissertation/ Project(For Discipline Specific Elective DSE -4), irrespective of the Discipline the mark distribution shall be as follows:

Identification of problem	Review of Literature	Methodology	Findings	Analysis	Viva-voce	Total
10	10	10	25	25	20	100

12. The list of those candidates who pass in the Core course of a particular subject shall be arranged in order of merit.
13. Candidates who pass in first appearances and in one session will be placed above those who pass with back paper clearance in the merit list.
14. After the declaration of final result of the 3 years Degree course each successful candidate shall receive a Diploma in prescribed format with the seal and signature of the Vice-Chancellor, Sambalpur University. In the Diploma Certificate, it shall be clearly mentioned that it has been obtained under the Choice Based Credit System(CBCS).
15. In situations where the final graduation result is pending with the university for necessary approval and a student urgently need it for Job or Admission, the Principal is authorised to direct the COE to issue a confidential transcript showing the Name, Roll No, Total marks and division of the student concerned. Such transcript can be directly sent to the concerned authority or may be given to the concerned student in a sealed envelope with clear direction not to open it. In the transcript it shall be clearly mentioned that
- The transcript is of purely temporary nature valid for only 15 days.
 - The transcript shall not to be used for any other purpose other than mentioned.
 - The transcript shall not be treated as a substitute for the original Provisional Certificate cum Mark sheet issued by the college.
 - The transcript shall not be honoured if the seal of the envelope containing it is found to be broken or tampered with in any way

- v. There shall be a sample impression seal in the body of the transcript exactly as has been put in the envelop.
16. **Complaints by Candidates** : A candidate who seeks re-addition of his/her marks in a course shall be allowed to do so by submitting an application in writing to the Controller along with a fee of Rs. 50/- per subject within ten days of publication of the concerned examinations. All such cases/ complaints, if any, shall be disposed of by the Controller of Examinations on a fixed day to make necessary correction, if any, which shall be notified as well as reflected in the mark sheet. The decision of the committee shall be final and binding.
17. **Duplicate Admit Card/ Mark Sheet:** In case of loss of admit card/ mark sheet a candidate can obtain a duplicate by submitting an application in writing explaining the reason to the Controller along with a fee of Rs. 50/- per duplicate copy.
18. Each Dept shall have a designated Teacher in-charge of Examination to be decided by the Principal in addition to the Controller and Deputy Controller of Examinations of the College.
19. The Evaluation shall be sole responsibility of the department offering the course.
20. **Malpractice Case:** Cases booked under malpractice during examination shall be decided by a designated committee constituted by competent authority for the said purpose. The decision of the committee shall be final and binding.
21. Modifications/ amendments , if any, in the rules may be made by the College keeping in view the UGC Guideline for Autonomous Colleges , University Guidelines from time to time and State Govt. Guidelines from time to time.

Chapter-IV BROAD PRINCIPLES OF CREDIT TRANSFER:

1. Credit Transfer is applicable when such transfer takes place between institutions following the CBCS and from one core subject to the same core subject.
2. Waiver for courses covered under other colleges notwithstanding differences in detailed course can be granted . Papers which one has not studied even though they are prescribed for earlier semesters can be covered by the students. But in such situations preparing for the course shall be the sole responsibility of the concerned student with the Dept. acting as a facilitator only.
3. To consider the cases of credit transfer a committee shall be constituted with the following
Chairman - Principals
Convener - Controller of Examinations
Members - Four teachers to be nominated by the Principal including one Deputy Controller of Examinations.
4. Student transferred after 1st semester examination cannot be given position or medal. Students who have failed / remained absent / appeared for improvement shall not be eligible for University Gold medal or Rank. Students who have been granted credit waiver under credit transfer system cannot be awarded Gold medal or position.

5. In situational exigencies such as mark discrepancies, the final decision will be made by the Committee constituted for Credit Transfer and its decision shall be binding.

Chapter-V GRADING SYSTEM:

1. GRAD POINTS:

Result	Grade	Mark Secured from 100	Points
Outstanding	'O'	100-90	10
Excellent	'E'	89-80	9
Very Good	'A'	79-70	8
Good	'B'	69-60	7
Fair	'C'	59-45	6
Pass	'D'	44-33	5
Failed	'F'	Below 33	0

N.B. A Candidate has to secure Grade -D or above to pass in each of the Papers

- A transitory letter grade I (carrying points 2) shall be introduced for cases where the results are incomplete. This grade shall automatically be converted into appropriate grade(s) as and when the results are complete.
- GRADE POINT AVERAGE : A student's level of competence shall be categorized by a Grade Point Average to be specified as :

SGPA - Semestre Grade Point Average

CGPA - Cumulative Grade Point Average

- POINT** - Integer equivalent of each letter grade
- CREDIT** - Integer signifying the relative emphasis of individual course item(s) in a semester as indicated by the Course structure and syllabus.

4. Credit Point Calculation:

CREDIT POINT - (b) X (a) for each course item

CREDIT INDEX - **CREDIT POINT** of course items in

GRADE POINT AVERAGE - $\frac{\text{CREDIT INDEX}}{\text{CREDIT}}$

SEMESTER GRADE POINT AVERAGE (SGPA) = $\frac{\text{CREDIT INDEX for a Semester}}{\text{CREDIT}}$

CUMULATIVE GRADE POINT AVERAGE(CGPA) =

CREDIT INDEX of all previous Semester up to a Semester

CREDIT

- (c) A student in order to retain honours has to secure Grade 'C' and above in each of the Core papers. Further in order to obtain distinction a student has to secure Grade 'C' in all the papers in 1st appearance .
- 5. In addition to the points marks/ percentage would also be awarded and shall also be reflected in the Mark Sheet.
- 6. The details of grading system shall be printed on the backside of University Mark-sheet.

7. WEIGHTAGE DISTRIBUTION (PERCENTAGE) FOR EVALUATION:

Paper Without Practical Components:

Mid Term Test-I	Tutorial Test	Term End	Total
15	5	80	100

Paper With Practical Components:

Mid Term Test-I	Practical Test	Term End	Total
15	25	60	100

Papers with only Practical Components:

Unit Test-I	Unit Test-II	Record	Term End	Total
10 10	10	70	100	

Dissertation/ Project

Identification of problem	Review of Literature	Methodology	Findings	Analysis	Viva-voce	Total
10	10	10	25	25	20	100

AUTONOMOUS EXAMINATION RULES FOR P.G STUDENTS (Under Semester System)

1. **Introduction** : In order to maintain and improve the quality of higher education, keeping in view the recent changes in higher education pattern at national level and in accordance with the suggestions of the University Grants Commission (UGC), the Government Autonomous College (hereinafter referred to as the COLLEGE), Bhawanipatna has introduced SEMESTER pattern of examination for the postgraduate (PG) w.e.f. 2003-04 academic session.
2. **Academic Year** : The academic year of the college shall ordinarily be from June to May subject to notification of the Government of Orissa.
3. **Semester** : The academic year shall have two terms, each of which shall be of 24 weeks duration, known as Semester.
4. **Duration of Examinations** : The duration of examinations for theory papers of 50 marks will be of three hours while for practical papers will be of four hours.
5. **Eligibility for Appearing Semester Exams** : To be eligible for filling up forms of a semester the candidates shall be required to attend at least 75 percent of lecture classes/ seminars and practical classes if any. Condonation may be granted to the extent of 15 percent in exceptional cases. This clause shall be applicable for all semester examination.

The students will be automatically promoted to the next and subsequent semester course immediately after completion of one semester course irrespective of the performance at the examination concerned. Those who fail to clear some or all papers in a semester will be allowed to clear those papers in the subsequent academic year along with the fresh batch students.

To be admitted into third semester course, the students shall have to appear for or fill up at least one of the first two semesters.

Filling up of form at the end of each academic Session (Semester) is mandatory.

The candidate shall be required to clear all the back papers within four academic years from the year of the admission in to the course. If however, those who fail to clear within the above period, they shall be required to appear for all the papers in the subsequent years as per the rules and regulations prevalent during that period.

6. **Semester** : At the end of each semester there shall be an examination of each theory paper of three hours duration and of each practical paper of four hours duration, which shall be called "Semester Test". Thereafter their classes shall remain suspended for ten days including Sundays and holidays as preparation holidays for the students.

7. **Promotion to the next Semester** : A student shall be admitted to the next semester only when he/she has appeared or filled up the form for the particular semester examination. However, a student failing to appear in the semester examination in some or all papers due to some genuine reasons as mentioned in Para 8 may be admitted to the next semester. Such a student shall have to produce sufficient proof in support of his/her reason for nonappearance. Such students shall be allowed to appear the repeat Semester Examination of the next academic session.
8. **Absence from Examination** : If a student is unable to appear a semester examination in some or all papers the Academic Council shall consider his/her case for admission into the next higher semester only in the following cases.
- When he/she is hospitalized
 - When he/she is not able to appear in the examination due to serious illness or death of his/her relatives.
 - When he/she has met with an accident of serious nature.
9. **Procedure for Back/Improvement** : A student who wants to sit for the semester examination of first and/ or second semester in the subsequent academic session (for back or improvement) he/ she has to apply to the Controller in plain paper along with the proof of eligibility before fifteen days of the commencement of the said examination.
10. **Declaration of Results** : In order to pass a candidate must obtain a minimum of 30% marks in each subject and 36% marks in aggregate in theory papers and not less than 40% marks in aggregate in each practical paper. In non-practical subject 36% marks in aggregate will be sufficient. For the purpose of aggregate the marks secured in each paper of all 'the semester shall be taken into consideration. The placement of the candidates shall be based on the sum total of marks secured by him/her in all the semesters. The class of the candidate shall be awarded in the following manner.
- | | | |
|--------------|---|--|
| First Class | - | 60% or more marks in aggregate |
| Second Class | - | 48% or more but below 60% marks in aggregate |
| Third Class | - | 36% or more but below 48% marks in aggregate |
- The names of the candidate passing in the improvement examinations shall be placed in the merit list after all the names of the regular candidates of the batch.
11. In all subjects except in Oriya, the candidates have to answer in ENGLISH medium only.
12. **Complaints by Candidates** : A candidate who seeks re-addition of his/her marks in a course shall be allowed to do so by submitting an application in writing to the Controller along with a fee of Rs. 50/- per subject. All such cases/ complaints, if any, shall be disposed of by the Academic Council on a fixed day to make necessary correction, if any, which shall be reflected in the marksheet. The decision of the committee shall be final and binding.

**REGULATION FOR M.Phil DEGREE IN HISTORY & ODIA UNDER SEMESTER
SYSTEM IN GOVT. COLLEGE (AUTONOMOUS) BHAWANIPATNA
(Affiliated to Sambalpur University)**

Objectives : The objectives of the M.Phil Course shall be :

1. To prepare the student for higher research and effective teaching.
2. Improving the professional efficiency of the departments of the College.

Durations :

The M.Phil course shall cover a period of one academic year beginning from 1st January and ending with 31st December.

Admission :

M.Phil admission shall be done by selecting candidates through an **Entrance Examination** to be conducted by the Admission Committee. Only those students having secured 55% of marks of B grade from any recognized Universities / Colleges are eligible to apply for the entrance examination.

However, teachers [Recognized University, Govt. Degree Colleges / Aided Degree Colleges {the post getting full aid or block grant}] having five years of teaching experiences are exempted from the Entrance Examination and would be considered for admission under **teacher quota**.

Registration :

The Registration of a candidate who has enrolled himself for the M.Phil course shall automatically lapse after a period of **three years** from the date of the admission.

Attendance :

A candidate is eligible to appear the examination under semester system if he / she shall have attended at least 75% classes during the concerned academic session in the event of the non-appearing of the examination {semester - I} due to the shortage of attendance, the student would forfeit the seat and his admission would be automatically cancelled.

Examination :

- A. There shall be one internal assessment for each paper at the end of the semester carrying 20% of total marks of each paper.
- B. There shall be a final examination in each paper at the end of the semester carrying 80% of marks. The first semester shall be ordinarily held during the month of December and second semester shall be held during July. The duration of every theory paper shall be four hours. Question paper [Theory] shall be prepared by an external Examiner. There shall be six questions, out of which the students shall answer four questions. A candidate shall have to secure 50% marks in each theory paper to pass the examination. Unless a student clears first semester, he/she cannot be allowed to appear second semester examination.

Second semester shall consists of one seminar paper, field study report, dissertation and via-voce. While seminar and field study report carries 100 marks [50 each]. Dissertation shall carry 150 marks and the via-voce shall carry 50 marks. Internal examiners shall evaluate the seminar paper and field study report. An External examiner shall evaluate the dissertation External examiner, Head of the Department and supervisor / Guide would conduct the via-voce test on the dissertation.

A M.Phil student shall prepare an original dissertation / Theses under the direct supervision of the faculty member. M.Phil research topic assigned to a candidate by the faculty or Guide requires the approval of the M.Phil committee and no change of topic would be entertained unless situation demands and in that case also rectification of earlier approval of the M.Phil Committee is required. The deadline for submission of M.Phil dissertation is fixed as two months from the first semester end examination. However, if a candidate fails to submit dissertation within stipulated time, he/she shall be allowed to submit the same within subsequent two years as per deadline fixed in the corresponding years and the candidate shall be treated as a Back Examinee.

Repeat and Improvement :

A candidate may improve his / her performance in maximum two theory papers of 1st semester after publication of 2nd semester result and a failed candidate may repeat those theory papers, where he / she has failed within 6th semester from his / her first admission in M.Phil Programme.

Criteria for passing a Semester :

A candidate shall be declared to have passed a semester examination if he / she secures a minimum of 50% in each theory / Practical / essay / field work / dissertation and seminar separately. A candidate shall not be declared to have passed the second semester unless he / she has passed the first semester.

PROCTORIAL RULES

Proctorial system has been introduced in every college for developing close contact between the students and teachers for timely guidance and advice in academic and other matters. Under this system a batch of sixteen to twenty four students, kept under the control of a teacher (Proctor), meets as per dates and places previously fixed. They put forth their difficulties before the Proctor for advice, information regarding the academic performance, attendance in class and other matters in respect of every student is sent to the guardian once in a quarter.

1. Every student will be placed under the charge of a Proctor who shall usually be a member of the teaching staff.
2. The students shall meet the Proctor at least once in a month or as many times as are necessary and discuss with him/her their difficulties and problems. At least one meeting will be convened by each Proctor in a month to meet all his wards.
3. The students shall furnish required information to the Proctor for the maintenance of the proctorial records.
4. No student shall ordinarily leave the head quarters without informing the Proctor.
5. No student will ordinarily meet the Principal on official business without the permission of the Proctor nor will any application be submitted without his recommendation.

6. Any adverse report against a student by the Proctor will be seriously viewed and dealt with accordingly.
7. Financial assistance or other forms of assistance will be given to a student only when recommended by the Proctor.
8. The promotions in the college examination and the issue of the final conduct and transfer certificate from the college will also be based as far as possible on the proctorial record of a student during his/her period of study in the college.

TRAVEL CONCESSION RULES

A. RAILWAY TRAVEL

1. The students are entitled to avail themselves of railway concession for the homeward journey (to and from) during the vacation or for the purpose of study tour or excursion. Home of the student means only native place of the student or the place where parents/guardian normally live. Changes of address, if any, or parents or guardian must be intimated to the college office in writing immediately.
2. Concessions for appearing at the entrance examinations to various disciplines can also be availed of for onward and return journey for which students have to carry their-Identity Cards with them at the time of travel.
3. The students willing to avail concession will have to apply to the Principal stating details regarding their journey Rs. 1/- is to be paid towards concession certificate form.



CHAPTER FOUR
THE COLLEGE LIBRARY

GENERAL INFORMATION

1. The library is meant for general use by all the members of the staff and students of the college, members of the college governing body and persons specially permitted by the Principal.
2. The Library will remain open during office hours on all working days.
3. It is also kept open during some holidays and vacations on special notice by the Principal.
4. **Students should return the books borrowed from the library within 15 days failing which a fine of one rupee will be levied for each book per day of default.**
5. **All books borrowed by a student must be returned to the library and library clearance be obtained before filling up forms for examinations.**

RULES COMMON TO ALL BORROWERS

1. The librarian will be guided by the actual name on the library card of the student.
 - a. Loss of the library card will deprive the borrower of his/her right to borrow books.
 - b. Students are therefore warned to take the greatest care of the library card and report to the librarian immediately in case the card is lost.
 - c. A duplicate card may be issued against the lost one on payment of Rs. 3.00
 - d. No borrower can take books other than those of his/her subjects concerned.
2. No book should be taken out of the library without the knowledge of the librarian and until it has been properly entered in the issue Register and the entry attested by the borrower.
3. Member of the teaching staff during their class work may, however, borrow books from the library for their immediate reference on presentation of slips duly signed by them, to be returned not later than 4.p.m. on the day.
4. Borrowers are expected to examine the condition of the book at the time of issue, otherwise case of mutilation or any damage discovered later on will be charged against the last borrower.
5. Books should be returned within the period allowed to a borrower.
6. When the date of return of a book falls on an authorized holiday, it should be returned to the library on the day the college reopens after the holiday.
7. All books borrowed from the library should be returned to the library before the college closes for long vacation on or before the date notified for the purpose.
8. Whoever might have a library book in his/her possession should return it to the library, whenever he/she receives a requisition for the return of the book from the librarian through the Principal.

9. No margins or other notes or marking shall be made in the library book nor shall any picture or page removed or otherwise disfigured. In such cases the borrower will have to replace the book damaged by him/her.
10. The library will report to the Principal the names of persons responsible for improper use of the library books.
11. Although ordinarily there is no restriction on the use of books in the library, the principal has the right to stop the issue of certain books to all or some intending borrowers.
12. Books of reference, University calendar, current issue of periodicals and rare books shall not be issued for use at home without the special permission of the Principal. All books, magazines and journals borrowed from the library during college hours must be returned to the library by 4 p.m. each day. On no account should magazines and journals be taken home.
13. Any book lost or damaged or defaced by any borrower must be replaced by him/her. If the book is rare or irreplaceable, the borrower must pay an amount equal to ten times the catalogue price of the book.
14. In those cases in which the price of the lost books cannot be ascertained he/she should pay as compensation an amount fixed by the Principal.
15. All those who may happen to be in the library or in its neighborhood are expected to observe strict silence.
16. Librarian has orders to see that the rules of discipline are strictly observed and to report any wilful breach of the rules. The members of the teaching staff are also expected to use their influence to promote the observance of this rule.
17. Library premises should not be used for any purpose other than reading or consulting books and periodicals of the library.
18. Spitting or smoking or sleeping in the library is strictly forbidden.
19. The following is the list showing maximum number of books that may be issued to each of the various class of borrowers.

a)	Members of teaching staff	10 each
b)	Members of the subordinate staff	05 each
c)	Members of class-IV service	05 each
d)	+2 students	01 each
e)	+3 Pass students	03 each
f)	+3 Honours Students	03 each
g)	P.G. Students	05 each
h)	M.Phil	05 each
20. Time allowed to borrowers excepting those specially permitted by the Principal is 15 days and for members of the staff is one month.
21. A person who takes books from the library is supposed to have agreed to abide by the rules of the library.
22. Ignorance of the library rules will not be entertained as an excuse for any violation of the same.

CHAPTER FIVE**FORMATION OF STUDENTS'
UNION & ASSOCIATIONS**

Consequent upon the directives of the Govt. in the Higher Education Department vide their letter No. 25838 (4), Dt. 22.06.2007 there shall be the formation of the Students' Union along with sisters associations and societies for both the Government Autonomous College and Government Junior College, Bhawanipatna w.e.f. the academic session 2009-10 through a process of election of office bearers. Thus, there will be separate Students' body, one for the Junior College, called the "+2 Cultural Association" and the other for the Autonomous College called "Students' Union".

The elections to the Students' Union and the Cultural Association are held as per the programme outlined in the directives of the Department of Higher Education, Govt. of Orissa during each academic session.

THE STUDENTS' UNION (+3 & PG)

The Students' Union shall remain the sole tribune of students opinion in the College.

1. OBJECTIVE OF THE UNION

- a. Organization of discussions on general, cultural, academic issues of national and international importance;
- b. Organization of debates and symposia;
- c. Inviting eminent persons to address the Union;
- d. To represent to the authorities the view of the members on all matters relating to them; and
- e. Taking up such other activities as proposed by the Union and approved by the Principal.

2. VOTING RIGHT

Every bonafide student (one who is elected/nominated) except M.Phil, B.Ed., BBA, BCA, MFC, MSW and +2 Community College, Vocational Students is member of the Union. All Meeting of the Union shall be open to all members of the staff who, if they so desire can take part in the proceedings.

3. THE OFFICE BEARERS

The following shall be the office bearers of the College Union

- (a) The President
- (b) The Vice-President
- (c) The Secretary
- (d) The Assistant Secretary.

(a) The President

Any member of the Union is eligible to contest for the post of the President of the Union. The president shall preside over all ordinary meetings of the Union in which he/she is present. He/she shall be responsible for maintaining order and interpreting rules. His/her rulings shall be final except where he/she requests the Advisor to give a ruling, in which case the ruling of the Advisor shall be considered final.

(b) The Vice-President

- (i) The Vice-President shall be student of either the +3 1st year or 2nd year or P.G. 5th Year Class.
- (ii) In the absence of the President, the Vice-President shall assume all his/her rights and discharge all his/her duties.

(c) The Secretary

- (i) Any member of the Union is eligible to contest for the Post of the Secretary of the Union.
- (ii) The Secretary shall arrange debates, give notice of all meetings whether annual, ordinary or extra-ordinary, and record the minutes.
- (iii) He/she shall select the subject for debate in consultation with the President and Advisor.
- (iv) He/she shall keep the accounts of the Union.

(d) The Assistant Secretary

- (i) The Assistant Secretary shall be student of either +3 1st year or 2nd year or P.G. 5th Year Class.
- (ii) The Assistant Secretary shall assist the Secretary in discharge his/her duties and in his/her absence perform all his/her functions.

4. THE ADVISOR AND ASSOCIATE ADVISORS

- (a)
 - (i) There shall be an Advisor appointed by the Principal from among the members of the teaching staff.
 - (ii) The Advisor shall be present at all meetings of the Union. He/she will assist by his/her helpful suggestions, if necessary, in the proper conduct of the meetings.
 - (iii) The President may refer to him/her any rule for interpretation and the decision of the Advisor when so referred to shall be final.
 - (iv) Subject to provisions in rule 12 (a) below, the Advisor will not preside over a meeting of the Union unless the President requests him/her to do so in writing.
- (b) The Principal may appoint any member of the staff as Associate Advisor to assist the Advisor in the discharge of his/her duties.

5. THE EXECUTIVE COMMITTEE

- (a)
 - (i) All office-bearers of the College Union.
 - (ii) One representative from each class Arts, Science and Commerce taken separately.
- (b) The Advisor shall be present at all meetings of the Executive Committee.
- (c) The function of the Executive Committee shall be
 - (i) To draw up the programme of the Union for the session.
 - (ii) To adopt the Union budget for the session.
 - (iii) To undertake such activities as are consistent with the objectives of the Union.
- (d)
 - (i) An ordinary meeting of the Executive Committee may be called by the Secretary in consultation with the President and Advisor.
 - (ii) Notice of an ordinary meeting with date, time, place and agenda shall be given to members at least 48 hours prior to the meeting.
 - (iii) An extra ordinary meeting of the committee can be convened at any time either by the President or by the Principal.

- (e) (i) A meeting of the Executive Committee shall be presided over by the President or in his/her absence by the Vice-President.
- (ii) Fifty percent of the members of the Executive Committee shall constitute the quorum.
- (f) The minutes of the meeting of the Executive Committee shall be maintained by the Secretary and a copy thereof shall be communicated to the Principal through the Advisor within two days after every meeting.

6. COLLEGE UNION FUND

All members of the College Union shall pay a consolidated membership fee per annum to be collected by the College Office.

7. VACANCIES OF OFFICES

- (a) The office-bearers shall hold office for the entire academic session unless.
 - (i) They cease to be students of the College.
 - (ii) They voluntarily resign in writing addressed to the Principal.
 - (iii) They are removed by a motion passed by a two third majority of the members of the Union present expressing lack of confidence in them, at an extra-ordinary meeting of the Union called for the purpose.
- (b) Notwithstanding any vacancy Executive Committee shall function to discharge its duties in the normal way.
- (c) (i) Office bearers who appear at the final University Examination shall be deemed to have vacated their offices on the dates they fill up the application forms, for final term and examinations.
- (ii) If the President and the Secretary vacate their office on the above ground the Vice-President and the Assistant Secretary shall succeed them as Acting President and the Acting-Secretary respectively.

8. EXTRA - ORDINARY MEETING OF THE UNION

- (a) An extra-ordinary meeting of the Union may be convened.
 - (i) At the Principal's discretion.
 - (ii) At the instance of the President.
 - (iii) On a written requisition addressed to the Principal and signed by not less than one third of the members of the Union.

The Principal of his/her nominee shall preside over all extra ordinary meetings.

9. ORDINARY MEETING OF THE UNION

- (i) All meetings other than mentioned in article 9. above shall be deemed ordinary meetings which will usually be presided over by the President.
- (ii) At least two days notice shall be given to convene an ordinary meeting by the Secretary indicating the time, place and agenda of the meeting.

10. INVITATION OF A NON- MEMBER TO A MEETING

The Secretary may with permission of the Principal invite a person who is not a member of the college to take part in debates and other meetings. Such persons will speak after the motion has been duly proposed and opposed by members of the Union.

11. PROCEDURE IN THE MEETING OF THE UNION

- (i) In the absence of both the President and the Vice-President in an ordinary meeting the members present will elect a Chairman from among themselves and the Advisor takes as the Chairman until such election is over. The Chairman shall assume all the rights and discharge all the duties of the President in that meeting.
- (ii) At the commencement of each ordinary meeting the Secretary shall read out the minutes of the last ordinary meeting and other subsequent meetings of the Union, if any. The minutes on being approved shall be signed by the President.
- (iii) Amendments to the motion if any, shall be submitted in writing to the Secretary at the beginning of the meeting. No amendment will be in order which in effect negates the original motion. An amendment shall be discussed only after the amendment is proposed.
- (iv) No member other than the mover of a motion shall speak more than once in the course of the debate. At the conclusion of the debate the mover may at his/her option replay the debate.
- (v) Point of order : The Advisor, the Associate Advisor or any member may call the President's attention on a point of order even while a member is speaking but his speech shall be made on such a point of order.

12. VOTES ON DEBATE

- (i) At the conclusion of the debates as soon as the mover of the original motion has exercised or formally waived his/her right of replaying to the amendment, if any, the motion shall first be put to vote. If the amendment is carried the motion as amended shall be put to vote.
- (ii) All questions in the debate shall be determined by majority of votes of members present.
- (iii) If the votes are equally divided, the President shall decide the question by casting his/her vote.

13. DISCIPLINE

- (i) The President may call any member to order if a member disobeys or disregards any order or rulling of the President or the Advisor or the Associate Advisor, the President may forthwith ask the member to withdraw from the meeting and shall report his/her name to the Principal. If necessary, the President may dissolve the meeting.
- (ii) In any case not provided for in these rules the Advisor or Associate Advisor shall give a rulling as to procedure or the Principles already laid down; and his ruling be final.

14. AMENDMENT OF THE CONSTITUTION

- (i) Amendment to any of the provisions of the Constitution may be brought by any member of the Union.
- (ii) Such proposal shall be notified and circulated for eliciting the member's opinions thereon.
- (iii) A period of 5 days must elapse between the notification and the day the amendment is discussed in a meeting of the Union.
- (iv) A motion for amendment shall come into force immediately unless otherwise decided by members of the Union.

The Principal shall be the final authority in all matters relating to the Union.

DRAMA SOCIETY

1. The name of the Society shall be the Government Autonomous College, Bhawanipatna, Drama Society.
2. The aims and objectives of the Society shall be
 - (a) To encourage the cultivation of dramatic art among the members by arranging a theatrical performance/performance or by any other means incidental or conducive to this as the committee of management may from time to time determine.
 - (b) To administrator the funds that may be available for the achievements of the aims and objects of the society.
3. All +3 and P.G. students of the College are members of the Society.
4. For the management of the matters connected with the Society the Committee of management shall consist of
 - (a) President - Principal (ex-officio)
 - (b) Vice-President- a member of the staff to be nominated by the Principal.
 - (c) Association Vice-President- Nominated by the Principal.
 - (d) Secretary.
 - (e) Assistant Secretary.
5. At the beginning of each session election shall be held to different offices on such date and in such manner as the Principal may determine.
6. Any student of the College is eligible to contest for the Post of the Secretary of the Drama Society.
7. The Assistant Secretary shall be a student of either the +3 First Year or the Second Year or the P.G. 5th Year Class. He/she shall assist the Secretary in the discharge of his duties and in his absence perform all his functions.
8. These shall be an annual meeting of the members of the Society within two months from the beginning of the session. This meeting will (i) receive and consider the accounts (ii) bring amendments to the constitutions, if any.
9. The committee of management shall perform the following duties.
 - (a) Decide the play or plays to be staged and fix the date of performance. The decision shall be subject to Principal's approval.
 - (b) Present statement of accounts in the Annual General Meeting.
 - (c) Transact all other business incidental to the management of the Society.
10. In furtherance of his duties, the Secretary shall convene meeting and keep all accounts of the society accurate and up to date.
11. The quorum for an ordinary meeting of the committee of management shall be five.
12. The Principal may alter or amend or abrogate any or all these rules at his discretion.

THE ATHLETIC ASSOCIATION

The Athletic Association of the College undertakes the organisation of athletic activities in the College. It sends College teams to join athletic meets and tournaments held locally and under the auspices of the University and District bodies.

1. The Athletic Association of Government Autonomous College, Bhawanipatna shall consist of all the students of the College.

2. The affairs of the society shall be managed by an executive committee consisting of the following:
 - (a) President-Principal (ex-officio).
 - (b) Vice-President- nominated by the Principal from among the members of the teaching staff.
 - (c) Associate Vice-President- as nominated by the Principal.
 - (d) The Physical Training Instructor.
 - (e) A Secretary and Asst. Secretary elected by the students of the College.
 - (f) One girl's representative elected by the girl students or nominated by the Principal. Only playing members shall be preferred as class representatives. As mentioned under (vii) and (viii) above.
3. Election of office bearers of the Association shall be held at the beginning of each session on such date and in such manner as decided by the Principal.
4. The tenure of the Executive shall be one academic session.
5. The Executive will prepare and pass the budget and get it approved by the Principal.
6. The Vice-President will be in charge of the accounts and all correspondence in connection with the Association including the ordering of goods. He will be the General Superintendent of the games.
7. The Secretary will convene all meeting of the Committee. Prepare the annual report, conduct all business assigned to him by the Vice-President and organize the College games.
8. The PET will
 - (a) Copy all the invoice in the stock book.
 - (b) Keep an account of the sport goods.
 - (c) Look after playground.
 - (d) Do such work in connection with sports activities as the Vice-President assigns him and
 - (e) Attend to any other work assigned by the Principal.
9. The Principal is the final authority in all matters relating to the Athletic Society.

THE HUMANITIES SOCIETY

CONSTITUTION

1. There shall be a society of the students of the College who study humanities named as Humanities Society of Government Autonomous College, Bhawanipatna.
2. The aim of the society is to arrange seminars, lectures by eminent persons and symposia of different subjects.
3. The affairs of the society shall be managed by an executive committee consisting of the following:
 - (a) President-Principal (ex-officio).
 - (b) Vice-President- nominated by the Principal from among the teachers in the Humanities Departments.
 - (c) Associate Vice-President as nominated by the Principal.
 - (d) Secretary to be elected by the Humanities students.
 - (e) Assistant Secretary to be elected by the Humanities students from among the non-examination classes.

4. The Secretary shall in consultation with the Vice-President.
 - (a) Call meetings of the Society and the Executive Committee.
 - (b) Maintain all records and proceedings, and
 - (c) Do all other work as instructed by the Executive Committee.
5. The Assistant Secretary shall assist the Secretary in the discharge of his duties and perform all his work in his absence.

THE SCIENCE SOCIETY

1. There shall be an Association of Science students of the college to be called Science Society of Government Autonomous College, Bhawanipatna.
2. The objects of the society are to organize meetings on popular science subjects, arrange for competitions in subjects having a scientific basis and organize science exhibitions in the College to popularize science among the students and to invite eminent men of science to deliver lectures.
3. The affairs of the society shall be managed by the Executive Committee consisting of :
 - (a) President-Principal (ex-officio)
 - (b) Vice-President and associate Vice-President - nominated by the Principal from among the members of Science staff.
 - (c) A Secretary and an Assistant Secretary to be elected from among the members of the Society. Assistant Secretary should be a non-examine (+3 1st Year and 2nd Year) Science Classes.
4. The elected office bearers shall hold office for one session.
5. The Secretary shall maintain accounts and incur expenditure as per the budget in consultation with the V.P.
6. The Principal is the final authority in all matters relating to the society.

STUDENTS' COMMON ROOM

Two common rooms, one for men students and the other for women students are there where they can retire and relax. The common rooms are open during college hours and are provided with newspapers and the facilities for indoor games. Each common room is under the supervision of the Vice-President nominated by the Principal. Each common room has a Secretary, Assistant secretary and class representatives elected in the same procedure as of any other Society. The Secretary shall organise the affairs of the common room in consultation with the respective Vice-President and will maintain accounts.

THE COMMERCE SOCIETY

The name of the society is Commerce Society of Government Autonomous College, Bhawanipatna.

AIMS

The aims and objects of this society are (1) To promote interest among the students for the study of commerce (2) To popularize commerce among the students and public and (3) Organise symposia, debates etc.

All the students of Commerce are members of the Society. There will be an Executive Committee consisting of :

- a. President-Principal (ex-officio)
- b. Vice-President- to be nominated by the Principal.
- c. Secretary to be elected annually from among the students of commerce.
- d. Assistant Secretary- to be elected by the BFC students from among the students of BFC.
- e. The funds at the disposal of the Commerce Society can be used only for academic purpose.
- f. The Principal is the final authority in respect of all matters relating to the Society.

+2 CULTURAL ASSOCIATION

There shall be a separate cultural association for the +2 students to imbibe democratic spirit among them. The rules for the functioning of the +2 Cultural Association and its sister associations are the same as the ones, framed for the College Union and its sister associations.

OFFICE BEARERS OF THE +2 CULTURAL ASSOCIATION

1. **Cultural Association**
 - a. Secretary
 - b. Assistant Secretary
 - c. One class representative from each class and stream (Arts, Science and Commerce).
 2. **Athletic Association**
 - a. Secretary
 - b. Assistant Secretary.
 3. **Dramatic Association**
 - a. Secretary
 - b. Assistant Secretary.
 4. **Common Room (Boys)**
 - a. Secretary
 - b. Assistant Secretary.
 5. **Common Room (Girls)**
 - a. Secretary
 - b. Assistant Secretary.
- Posts falling vacant due to non filling of nominations by eligible candidates or rejection of nominations will remain so for the session.

ELIGIBILITY CRITERIA FOR CANDIDATES

Eligibility of a candidate shall be decided as per the new guidelines given by the Hon'ble Supreme Court of India, as specified below.

- a. **Age Limit** : 15-22 year for +2 and Degree students and maximum 25 years for P.G. students as on the date of nominations.
- b. The candidate should in no event had any academic arrears (back paper) in the year of contesting the election.
- c. **Attendance** : At least 75% in the current session.

- d. **Criminal Records** : The candidate should not have been tried or convicted of any criminal offence or misdemeanor nor have been subjected to any disciplinary action by the College. (Desirous candidates must have to produce a Police Verification Certificate to satisfy this requirement).
- e. The candidate must be a regular full-time student of the College.

CODE OF CONDUCT AND OTHER CONDITIONS

- a. **Expenditure** : A candidate can make an election expenditure upto a maximum of Rs. 5000/- . He is required to submit complete and certified accounts to the College authorities within two weeks of the declaration of the results, failing which election of the candidate shall be nullified.
- b. **Posters and pamphlets** : No printed posters or pamphlets or any other printed matter can be used by the candidate for the purpose of canvassing. They can only use handmade posters and can fix the same in the place specified for the purpose by the college authorities. Fixing of posters/banners on the college walls and outside the premises shall render his candidature ineligible.
- c. **Meetings and canvassing** : Candidates are not permitted to hold meetings or processions outside the college campus nor they can disturb the normal functioning of the classes and other academic activities within the campus. They are only permitted to make a speech during the meeting on 'why I stand'. They can not use loud speakers, vehicles, and animals for the purpose of canvassing.

The candidates are not permitted to cast aspersions on other candidates or the college authorities during their speech. They can neither indulge in activities that would aggravate commotion by creating by creating feeling among castes, communities, religions or languages. They can only speak about their policies and programme. Candidates can't canvass 24 hours before the commencement of the election.
- d. **Corrupt practices** : Candidate are prohibited from corrupt practices like bribing or voters. Intimidation of voters, distribution of eatables and other consumables to voters, and providing transportation to voters. They are also prohibited to have association with political parties and received funds from them for the election. Candidates found to be involved in defacing the College or loss of college property shall be subject to disciplinary action.

VIOLATION OF CODE OF CONDUCT :

The candidate found to be violating any of the above mentioned code of conduct shall be liable to be stripped of his candidature / elected post and shall be subject to disciplinary action under the provisions of Indian Penal Code 1860 sec153-A Chapter IX-AX, offences relating to elections.

ELECTION

The Principal shall notify the entire election schedule as per the directives of the Govt.

FILLING OF NOMINATION

Desirous and eligible candidates for different posts of the Union/Sister Association/ +2 Cultural Associations may file their nominations with the verifying officer in the specified venue and

time as notified by the Principal. Forms for nomination shall be made available in the college counter on production of the Identity Card (duly renewed for the current session) and on payment of Rs.2- per form.

No student can contest for more than one post under the Students' Union/ +2 Cultural Association/Sister Association.

The desirous candidates shall appear before the verifying officer along with a proposer and a seconder who should be bonafied student of the College. No student can become a proposer / seconder for more than one candidate for the same post.

The candidate, proposer of the seconder can be any bonafied student of the college (+2 and +3 & PG separately) for the post of office bearers of the Students' Union / +2 Cultural Association, Athletic Association and Dramatic Society. However, for the post of Humanities Society, Science Society and Commerce Society, the candidate, proposer and seconder shall have to be from the corresponding stream. For the post of Students' Common Room (Boys /Girls) the candidates. Proposer and seconder shall have to from corresponding gender.

In case of the post of class representative the candidate, proposer and the seconder must belong to the corresponding class and stream.

The aspiring candidates, while filling the nomination shall have to produce the following original documents along with Xerox copies for verifications.

1. Police Verification Certificate.
2. Mark sheets of all previous end-term / PG Part-I Exams.

The filled in nomination form shall be signed by the candidate, proposer and seconder before the verifying officer (s) by producing authentic Identity Cards (Renewed for the session 2009-10)

CONDUCT OF ELECTION

On the date of election bonafied student voters shall be permitted to enter into the college premises to cast their votes only on the production of authentic Identity Cards (renewed for the session 2009-10). They shall cast their votes in the notified venue at the notified time only.

Ballot papers shall be provided by the Polling Officer on duty after verifying the identification of the voter and taking his singnature on the voters list.

The voter shall put 'X' mark within the space provided against the name of the candidate to whom he/she wishes to vote, in a secret manner, and drop the same in the ballot box after folding it. The empty ballot box shall be shown to voters, if present in the room and then locked with seal at the beginning of the voting hour. The voters shall enter the polling room in a queue and vacate the room as well as college premises immediately after casting their votes.

The ballot box shall be sealed by the verifying officer immediately, at the close of the election hour.

The polling officer shall submit the closed and sealed ballot box to the advisor, College Union along with other documents after the closure of the voting process.

Counting of votes shall commence at the stipulated time and venue on the same day by Central Counting process in presence of one agent per candidate. The candidate may issue agent slip duly supplied and countersigned by the Advisor. The candidate for whom highest

number of votes have been cast shall be declared elected. However, in case of equality of votes or a tie between two or more candidates, the candidate shall be chosen by drawing of a lot. There shall be not recounting of votes under any circumstances.

GRIEVANCE REDRESSAL MECHANISM

There shall be a Grievance Redressal Cell to be constituted as follows :

1. Advisor, Student Union -Chairman
 2. Two Senior Faculty Members -Member
 3. Two Final Year Students on the basis of merit (One girl and One boy) -Member
- The Grievance Cell shall prosecute the violators of the code of conduct and shall serve as the Court of Original Jurisdiction. However, the Principal shall have appellate jurisdiction in legal controversies.

Principal, Government Autonomous College, Bhawanipatna and Government Junior College, Bhawanipatna shall be the final authority in the matters relating to the formation of the Students' Union /+2 Cultural Association and other Sister Association.



CHAPTER SIX

STUDENTS' SUPPORT

DEPARTMENTAL SEMINARS

1. The main objects of the Seminar shall be pursuit and promotion of study in the subject by holding seminar meetings, symposia, discussions and speeches from time to time on topics and problems relating to the subject.
2. All students of the Honours and P.G. Classes are members of the seminar, all teachers in the subject are honorary members.
3. The Head of the Department is the President of the Seminar. He shall guide the seminar and preside over all academic meetings. In his absence the next senior teacher present presides.
4. The Executive Committee of the seminar shall consist of the following (a) President (b) Secretary (c) Asst. Secretary.
5. The Secretary and the Asst. Secretary shall be nominated by the president once in a session from among the students.
6. The Secretary shall be responsible for organising the seminar activities under instruction from the President and for maintaining records, proceedings and accounts under supervision. The Asst. Secretary shall assist the Secretary and assume all the responsibilities of the Secretary, in his absence.
7. The seminars shall conduct minimum four academic discussions in course of the session. Participation in seminar shall be encouraged and given due credit while issuing certificates to students.
8. The President is the Controller of all seminars. He/she may alter, amend or abrogate any or all of these rules at his/her discretion.

N.S.S. (National Service Scheme)

As a rule, students having genuine interest in social work are selected and enrolled in N.S.S. As the scheme is based on voluntary service. Programmes under the scheme include (a) construction of work projects like building and repair of roads, renovation and cleaning of tanks and wells, etc. (b) education, adult literacy, social education, etc. (c) health service to patients in hospital, health centres etc. (d) campaigns for eradication of social evils like untouchability, child marriage, dowry, campaigns for improvement of slum conditions, national integration etc. and (e) service during emergency like flood, famine, accidents, epidemic, etc. Students enrolled in N.S.S. are required to work for 120 hours during the session including their work for seven hours per day in the 10 days period of N.S.S. camps held usually once in a year, preferably in a rural area during holidays or vacations of the College.

This scheme aims at providing the opportunity to the students:

1. To understand through direct experience the realities of social life;
2. To develop a spirit of fellow feeling and service to the needy.
3. To realize their responsibilities towards their fellow beings.
4. To inculcate among the students the values of citizenship.
5. To acquire skill, insight and understanding in working with people.
6. To put to use the knowledge or skill gained in the college for the practical solution of social problems.
7. To understand and accept the dignity of labor.
8. To understand the value of constructive social action
9. And ultimately to inculcate among the students a sense of patriotism with devotion and service.
10. The motto of N.S.S. is "NOT ME BUT YOU."

(N.C.C.) National Cadet Corps

N.C.C. Training is provided for the boy students. Every cadet is required to attend the parade once a week. They are imparted training in military science by the N.C.C. officers and the Army personnel posted by the Defence Department. The following are the aims of the N.C.C.:

- a) To develop character, comradeship and qualities of leadership in the youth of the country.
- b) To provide service training to youth so as to stimulate their interest in the defence of the country.
- c) To build up a reserve of potential officers to enable the armed forces to expand rapidly in a national emergency.

Advantages of N.C.C. Training

N.C.C. cadets at the end of the first or at the beginning of the second year of training are eligible to appear at the "B" certificate and at the end of the 3rd year of their training to appear at the "C" certificate exam. Students with N.C.C. qualification are always given preference over other students in many competitive examinations both civil and military. It also provides opportunity to have a career in the Army through the officers Training Unit of N.C.C. and "C" certificate entry.

Students enrolled in N.C.C. have to attend a minimum of 75 percent of the parades and N.C.C. classes in order to qualify themselves to appear at the "B" and "C" certificate examinations.

Youth Red Cross Society

Youth Red Cross society is organised for the purpose of inculcating in the youth of the country the ideals of peace and the practice of service especially related to the cause of their own health and that of others. The youth should understand and accept civic and human responsibility and should cultivate a spirit of friendly helpfulness towards the children and youth of other countries.

The aim of youth Red Cross are (1) promotion of health (2) service of the sick and suffering (3) international friendliness. Membership of Youth Red Cross is open to boys and girls of all classes who desire to participate in its various activities.

College Magazine

The title of the Magazine is "KANTARAKA" which is an annual publication. It provides an excellent opportunity for the expression of the thoughts and ideas of the young students. The Principal appoints editors who invite contribution from students and staff.

Plagiarism is a serious crime. An article submitted for publication in the College magazine must be original and must have been actually written by the Student. Any breach of this principle will result in severe punishment, i.e. heavy fine or a bad character record or whatever the Principal deems fit for the occasion.

Students' Information Bureau

Started on 05-01-1999 and sponsored by Director of Employment through Employment Exchange, Bhawanipatna. SIB provides up-to-date and relevant information about employment opportunities in Govt. and Private sectors.

News Papers, magazines and various competitive Books are available for bonafied students of this college only. A number of career talks are organised every year to enlighten the students about self-employment and other fields of employment by experts from different fields.



CHAPTER SEVEN

SCHOLARSHIP, FINANCIAL AID AND AWARDS

A. Scholarships

i. Post Matric

Every year the ministry of human Resources Development, Government of India awards some scholarships for post matriculation studies on the results of the High School Certificate Examination or Senior Cambridge Examination. Students obtaining 60% of marks or more are qualified to apply in the prescribed form through the Principal. The amount of scholarship varies from Rs.50/- to Rs.100/- per month.

ii. National Talent Search

The National Council of Educational Research and Training awards scholarship to qualified students. The National Science Talent Search Examination is being conducted by the NCERT in this college centre every year during the month of May. Only students of 1st year classes having First "Division are eligible to appear. Successful candidates are awarded scholarship by the NCERT. Objective type questions on both basic science and social science subjects are set. Students interested have to approach the office to get themselves registered as examinees and receive forms, etc.

iii. Stipend

The students belonging to Schedule Castes and Scheduled Tribes are entitled to get stipends. They should apply in the prescribed forms which can be had from the College Office.

The following categories of students are also entitled to get stipends-

- a. Children of political sufferer.
- b. Children of Ex-service personnel. Defence personnel
- c. Students coming from Ex-state areas.
- d. Children of goldsmiths who have suffered on the trade due to gold control order.

iv. National Loan Scholarship

Under the National Loan Scholarship Scheme; the Government of India in the Ministry of Human Resources Development awards loan scholarship to needy and meritorious students. Students who take up teaching as a profession for ten years are exempted from repayment of this loan.

Government of Orissa awards some Junior College scholarships and a good number of scholarships on merit cum poverty basis for post matriculation students.

B. Free Studentship

Free studentship upto a maximum extent of 12 1/2% of the total strength of the college is awarded to the students every year on merit-cum-poverty basis. It may be full free studentship or half free studentship. The students shall have to apply to the Principal in prescribed form (which can be had

from the college office) along with attested copies of income certificate, mark sheet and certificate in favor of other financial help received earlier. Applicants are required to appear at an interview which they will be informed about well in advance.

C. Aid from S.S.G.

Aid is given from the funds of the Social Service Guild and Students' Aid fund. Poverty and merit are taken into consideration for these awards. Applications are to be in the prescribed form along with that of free studentship and the applicants may be required to appear at an interview for the purpose.

D. Competitions and Prizes

Besides the usual competitions conducted by different societies a few special awards are given. These are as follows:

i) Dr. Someswar Behera Awards

Dr. Someswar Behera, a renowned physician, poet and social worker, was born in the village Kasibahal, P.S. Koksara of Kalahandi district. He has donated Rs. 8000/- in the year 1978 in the form of fixed deposit. The interest accrued there on is given as cash awards as mentioned below.

- | | |
|----------------------------------|--|
| a. Best Scholar (Girls) | Senior-80/- Junior-80/- |
| b. Best Musician | Vocal-80/- Instrumental-80/- |
| c. Best painter/Artist | 1st Prize-100/-2nd Prize-80/- |
| d. Best contribution to Magazine | English 1st-50/- English 2nd-30/- Oriya 2nd-30/- |

ii) **Sri J.P. Rao**, Ex-Principal, Government College, Bhawanipatna had donated a sum of Rs.3,000/- (Rupees Three thousand only) by way of fixed deposit for institution of 3 (three) Cash Prizes out of the interest accrued every year.

iii) Sri K.D.Panigrahi Memorial Award

This award was given by Sri Rajendra Panigrahi of Bhawanipatna in memory of his son Sri Krishna Dwipayana Panigrahi who was a student of this college and drowned in the sea at Puri. He has donated Rs. 3000/- as fixed deposit and the interest accrued there on is given as cash award to the student securing highest mark in CHSE examination.

iv) Sri Bibhuti Bhusan Deo Award

Sri Bibhuti Bhusan Deo, an advocate and a member of Academic Council first term has been giving cash prize of Rs. 500/- and a memento every year to each best graduate in Arts, Science and Commerce streams since 2004.

v) Bhagirathi Sahu Memorial Award

Dr. Purna Chandra Sahu, C.D.M.O. Bolangir and alumni of this institution has given a fixed deposit of Rs. 10,000. Out of the interest accrued Rs. 500 in cash and rest in Memento form will be awarded every year to the Candidate who secures the highest mark in Phycis Hons.

vi) Other Cash Prizes

- a) Cash Prize of Rs. 101/- (Rupees one hundred and one only) each to be given to the best Mathematics Honours and pass student of this college securing the highest marks in Mathematics Honours subject (Pre, Inter and Final degree examinations marks totalled)

The Prize is being given in the college Annual Function of every year commencing from 1996. Students appearing in Mathematics Honours back paper (Pre, Inter and Final degree) are not eligible to get the Prize even if they secure the highest mark.

- b) Cash Prize of Rs.88/- (Rupees eighty eighty) only to be given to the students of +3 Ist Year class of this college who has taken Mathematics as Honours or Pass subject and appeared and secured the highest marks in aggregate at the Annual CHSE Examinations of Government College (Autonomous) Centre Bhawanipatna. This Prize will be given in the college Annual Function of every year from 1996.

+3 Ist Year class students of this college with Mathematics (Pass or Honours) are not eligible to get this Prize, if they have appeared Annual CHSE examination at other centres, even if they have secured the highest marks.

Similarly students who have appeared at Government College (Autonomous), Bhawanipatna centre at the Annual CHSE Examination but taken C.L.C. to read elsewhere are not eligible to get this Prize.

- C. Cash prize and Momento to be given to the student who secured highest mark in Physical Science bearing on total mark and having no back paper in each academic session out of the interest accrued from term deposit of Rs.25000/- **instituted by Illahi Mohammed, Jr. Librarian in the memory of Sakur Mohammed, Ex-Storekeeper of Chemistry department.**
- D. Cash prize and Momento to be given to the student who secured highest mark in Biological Science bearing on total mark and having no back paper in each academic session out of the interest accrued from term deposit of Rs.25000/- **instituted by Illahi Mohammed, Jr. Librarian in the memory of Dr. Noor Mohammed, Ex-Physician of Bhawanipatna and founding member of Kalahandi Science College.**
- E. Dr. B.P. Das Memory Prize in cash will be given to the student who secured highest mark in Zoology (Hons.).



CHAPTER EIGHT**RESIDENCE OF STUDENTS****College Hostel**

There are three hostels for the accommodation for students of the college, the maximum capacity of these hostels is as follows:

East Hostel	-	150
West Hostel	-	120
North Hostel	-	50
Women's Hostel	-	100
Indravati Women's Hostel	-	100
North Hostel	-	100

Admission

Applications for admission into the hostels are received in the college office at the beginning of the session. Seats are allotted by the Principal generally on the basis of merit and conduct of the students.

Control

Students living in the hostels are under the direct control of the Superintendent at all times during the college term. The Principal is the Warden of the hostels and shall be the final authorities in all matters relating to hostels.

Common Room

The hostel has a common room where during specific hours boarders can read newspaper and magazines and can listen to the radio or watch TV. The hostel has facilities for both indoor and outdoor games such as Carom, Chess, Badminton, Volleyball, Football and Cricket.

Hostel Rules

1. Students must come with his parents or guardians at the time of admission.
2. Seats are allotted by the superintendent to the students who produce a certificate from the Principal to the effect of their admission to the hostel.
3. No non-boarder will be allowed to stay in the hotel for more than 48 hours.
4. Withdrawal from the hostel requires the permission of the Principal. Application for withdrawal should be made by the guardians. No boarder shall be allowed to leave the hostel without the permission of the Superintendent.
5. Whenever the boarders leave the hostel for any other purpose, they must apply to the Superintendent for leave and obtain his/her permission.

6. The hostel remains closed-during Puja and Summer vacations, Boarders desiring to remained in hostel during Puja must obtain special permission from the Superintendent. Those who stay have to make their own arrangement for food during vacation.
7. Boarders are responsible for the safekeeping of the furniture supplied to them and liable to replace them in case of damage.
8. The internal management of the hostel is with the Superintendent.
9. Attendance in the hostels is taken in the evening.
10. There are fixed hours for study and meals and other routine work. Study period of 2 hours in the morning and 2 and half hours in the evening is observed always except on Saturday night. Any change in this and other details will be notified by the Superintendent from time to time.
11. No boarder shall leave the hostel during the study hour and at night without the prior permission of the Superintendent. Frequent absence, however, will be treated as a serious breach of discipline.
12. Boarders should not in any way, interrupt others in their studies, during study hours, they should maintain perfect silence and engage themselves in their studies.
13. Evening meals must be finished by 10 p.m.
14. Boarders should obtain the permission of the Principal before joining or taking part in any-Association or meeting outside the college, All movements by the students either for calling meeting or circulating notice or raising subscriptions must receive the previous sanction of the Superintendent.
15. The Superintendent has the power of censoring all reading matter brought into the hostel. Ordinarily no guest is allowed without prior permission from the Superintendent.
16. The following will be considered breach of discipline;
 - a) Absence from the hostel without leave.
 - b) Continuous negligence of study
 - c) Non-observance of cleanliness in rooms
 - d) Spitting in the room, corridors and hostel campus.
 - e) Singing or playing of musical instruments except during specified hours
 - f) Absence during study periods
 - g) Writing on or disfiguring the walls, doors and windows of the building.
 - h) Bringing in papers or periodicals not authorised by the Superintendent into the hostel common room/living room.
 - i) Holding of any meeting in the hostel except with the approval of the Superintendent and
 - j) Misconduct of any type.
17. The parents and natural guardians of the boarder may be allowed with the prior permission of the Superintendent to reside in the hostel for one night, provided they come with their ward's interest for academic work.

18. A boarder infected with any disease must immediately report to the Superintendent for necessary action.
19. All the boarders are members of hostel common mess, permission to take meals outside can be given only by the Principal in exceptional Circumstances. 30 compulsory meal charge will be charged if the mess runs for the full month
20. The boarders have a Union which aims at training them i the management of a larger home (hostel), fostering their academic, physical and cultural growth with the ultimate motive of building a full personality. It conducts debates and discussions, different competitions, organisation of games and sports and other cultural functions. The office bearers are elected as per the hostel Union rules.
21. There is a Mess Committee which looks after the mess.
22. All lights in the hostel room must be switched off at 10.30 p.m. No boarder except those staying in single seated room can burn his/her own lights (such as candies, lamps etc.) so as not to put others into inconvenience.

Additional Rules for Women's Hostel

1. No boarder shall go out of the college campus without the permission of the Superintendent. Normally they will be allowed to go out in groups of four or more.
2. When a boarder goes out of the campus, she fills in the "Going Out" register indicating the place she is going to at the time of leaving the hostel. When she returns she should mention the time or return.
3. All boarders should be in the hostel after 6 p.m. Absence from the hostel during these hours without permission of the Superintendent or Asst. Superintendent is strictly prohibited and attendance will be marked at about 7p.m.
4. Parents or guardians of boarders should submit a list of authorised visitors in prescribed form signed by him/her with the specimen signature of such visitors. The number of visitors to be authorised should not exceed four. Relationship of the authorised visitors with the boarder should be specified.
5. Authorised visitors are allowed to visit the boarder in hostel during visiting hours only and to sign in the visitor's book along with other necessary entries before meeting their ward. They may however visit the boarder in the hostel beyond the visiting hours with due permission of the Superintendent or Asst. Superintendent only on the grounds of boarders health of emergent nature.
6. Authorised visitors are allowed to visit their wards between 4p.m. and 6p.m only with the permission of the Superintendent or Asst. Superintendent. The time of such meeting should not ordinary exceed half an hour.
7. Visitors should be received in the Visitor's Room only.
8. Parents of the boarders are allowed to visit their wards on any day between 8a.m and 6 p.m. with due permission of the Superintendent or Asst. Superintendent.

9. The hostel gate must be locked at 6p.m. and not to be opened without the permission of the Superintendent or Asst. Superintendent.
10. No boarder will be allowed to leave the hostel without the letter of authority from the parent of approved guardian,
11. Female guest of a boarder my be allowed to stay with her only with the permission of Superintendent or Asst. Superintendent under exceptional circumstance for one night only.
12. No boarder will be allowed to go home alone during the working days. Under special circumstance she may be allowed to go home on the production of a letter form her parent.
13. When boarder will be allowed to go home alone, she may, however, be allowed to travel during day time only at her own risk on production of a written authority of a parent addressed to the Superintendent.
14. No boarder will be allowed to go home either alone or without escort in between 7p.m. and 6a.m.
15. A boarder should enter her name, class, time and date of her departure and sign before she leaves the hostel for home in a separate register maintained for the purpose and make similar entries immediately after her return to the hostel.
16. Boarders are not allowed to stay overnight with guardian unless specially permitted.
17. Boarders cannot stay in the hostel during vacation. On Special circumstances they may be permitted to stay only for examination purpose.
18. Male visitors are not allowed to enter hostel rooms. Women visitors can enter the room only with the permission of the Superintendent or Asst. Superintendent.
19. Day scholars are not allowed to enter the hostel without the permission of the Superintendent or Asst. Superintendent.
20. All incoming letters and communication for the boarder will pass through the Superintendent or Asst. Superintendent.
21. The following registers are maintained in the hostel:
 - a. Visitors Book
 - b. Long roll Register
 - c. Register for Authorised guardians
 - d. Stock Register
 - e. Conduct Register
 - F. Attendance Register



CHAPTER NINE**GOVERNMENT COLLEGE (AUTONOMOUS), BHAWANIPATNA****CO-CURRICULAR & EXTRA-CURRICULAR ASSIGNMENTS
FOR THE SESSION 2017-18**

The teaching members of this college are assigned with the co-curricular(+3) and extra curricular assignments as mentioned below against their names for the session 2015-16.

(Not in order of seniority)

A. ADMINISTRATIVE

- | | | |
|---|----------|--|
| 1. Secretary, Staff Council | : | Dr. Baba Mishra |
| 2. Administrative Bursar | : | Sri R.K.Pradhan |
| 3. U.G.C. Cell, Autonomous Coordination Committee,
NAAC Reaccreditation Committee. | | |
| | Chairman | : Principal |
| | OIC | : Sri P.C. Dalai |
| | Member | : 1. Administrative Bursar
2. Academic Bursar
3. Accounts Bursar
4. Dr. Baba Mishra
5. Sri H.C. Sadangi
6. Sri A.C. Naik
6. Dr. M.K. Meher
7. Dr. J.K. Pradhan
8. Dr. Ghanasyam Behera |
| 4. Officer-in-charge, College Website | : | Sri Himansu Charan Sadangi |
| 5. Public Information Officer | : | Sri Petrus Bodra |
| 6. Officer-In-Charge, College Land Records & Building | : | Dr. B.Mishra & Capt. J.D. Sahoo |
| 7. Officer-In-Charge, College Infrastructure & furniture | : | Smt. S.Negi |
| 8. Officer-in-charge, Office Stores | : | Capt. J.D.Sahoo |
| 9. College Discipline Committee | Chairman | : Principal |
| | Members | : 1. Dr. Baba Mishra
2. Smt. Satyabhama Negi |

3. Dr. J.K. Pradhan
4. Sri D.S.Pradhan
5. Sri H.C.Sadangi
6. Dr. D.C.Dash
7. Capt. Jayadeb Sahoo
10. College Residential Committee Convenor : Smt. S. Negi
1. Administrative Bursar
2. Accounts Bursar
3. Prof-in-Charge, UGC
4. Superintendents &
Asst. Superintendents of All Hostels
11. Students' Union Advisor : Dr. B.Mishra
Associates : 1. Sri P.L. Bhue
2. Dr. D.C.Dash
3. Capt. J.D.Sahoo
4. Sri P.Bodra
5. Smt. S.Negi
12. Dramatic Society Vice-President : Sri P.L.Bhue
Associates : Capt. J.D.Sahoo
13. Athletic Association Vice-President : Sri Himanshu Charan Sadangi
Associates : 1. Dr. Ghanashyam Behera
2. Sri Singray Marandi
3. Miss Itishree Rout
14. Students' Common Room for Boys Vice President : Sri Petrus Bodra
Associate Vice President : Dr. Kabiraj Behera
15. Students' Common Room for Girls Vice President : Smt. K. Meher
Associate : Miss Rajashree Pradhan
16. Days Scholars' Association Vice-President : Sri P.L. Bhoi
Associates : Dr. J.K.
17. Science Society Vice-President : Sri R.K. Pradhan
Associate : Dr. Ghanasyam Behera
18. Humanities Society & Manikeswari
series of Lectures Vice-President : Sri P.L. Bhue
Associate : Sri A. C. Naik
19. Commerce Society Vice-President : Sri S. Marandi
Associate : Sri Chittaranjan Khuntia
20. Officer-in-charge, N.C.C. NAVAL : Dr. Subrat Kumar Panigrahi
21. Officer-in-charge, N.C.C. Army : Capt. J.D. Sahoo

22. Officer-in-charge, N.S.S. : Sri Singray Marandi
 23. Officer-in-charge, Youth Red Cross : Sri Maheswar Duriya
 24. Officer-in-Charge, Anti-Sexual Harassment Cell
 & Eve-teasing OIC : 1. Smt. S.Negi
 Members : 2. Dr. Baba Mishra
 3. Smt. Kalpana Meher

B. ACADEMIC

1. Academic Bursars : 1. Sri Petrus Bodra
 Associate : 2. Dr. Ghanashyam Behera
 2. Library Committee Officer-in-Charge : Dr. J.K.Pradhan
 Members : 1. Accounts Bursar
 2. Administrative Bursar
 3. Academic Bursars
 4. Officer-in-Charge, UGC
 3. Officer-in-Charge of Time-Table : Controller of Examinations
 Associate : Dr. M.K. Meher
 4. Officer-in-Charge, Verification and issue of CLC for
 Degree and P.G. Students : Sri Ram Chandra Bag
 5. Proctorial Work & Attendance Officers-in-charge : Sri Petrus Bodra
 Associate : Sri Singray Marandi
 6. Admission Committee Chairman : Principal
 1. Administrative Bursar
 2. Academic Bursar
 3. Officer-in-charge, +3 e-Admission
 7. +3 e-Admissions (SAMS) Cell Chairman : Principal
 OIC : Dr. D.C.Dash
 Associate : Capt. J.D. Sahoo
 Members : Smt. S.Negi
 Sri A.C. Naik
 Sri B.P. Choudhury, DEO
 8. PG & M.Phil Admissions Secretary : Sri P.C. Dalai
 9. M.Phil Committee Convenor : Dr. Baba Mishra
 Members : 1. Administrative Bursar
 2. Accounts Bursar
 3. Academic Bursar
 4. HOD, Odia

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19. Officer-in-Charge, Placement Cell : Sri H.C.Sadangi
Associate : Capt. J.D. Sahoo
20. Research Cell & Seminar Committee Convener : Dr. Baba Mishra
1. Dr. Manoj Kumar Meher
2. Dr. Jatindra Kumar Pradhan
3. Academic Bursar
4. Administrative Bursar
5. Accounts Bursar
21. SC, ST Remedial Coaching & Entry into Services Coaching : Sri P.C. Dalai (Coordinator)
Sri Rajanikant Jena (Associate for Entry into Service Coaching)
22. IQAC OIC : Sri P.C. Dalai
Members : 1. Dr. J.K. Pradhan
2. Administrative Bursar
3. Academic Bursar
4. Accounts Bursar
5. Dr. B. Mishra (Secy, Staff Council)

C. ACCOUNTS

1. Accounts Bursar : Dr. D.C.Dash
Associate : Sri Chitta Ranjan Khuntia
(for IT & Internal Audit)
2. College Accounts & Internal Audit Cell : 1. Accounts Bursar
2. Sri C.R. Khuntia
3. Dr. M.K. Meher
4. Dr. J.K. Pradhan
3. Officer-in-charge, Scholarship & Stipend : Smt. S. Negi
Sri C.R. Khuntia
4. OIC, Daily Collection : Sri Ramachandra Bag
5. Students' Aid Committee, (S.S.G., S.S.F. etc)
Officer-in-charge : Accounts Bursar
Member : Superintendent of all Hostels
: Administrative Bursar
: Academic Bursar

6. Purchase Committee
- Convenor : Accounts Bursar
- Members : 1. Administrative Bursar
2. H.O.Ds of Physics, Chemistry, Botany, Zoology, Geography, Education & Mathematics
3. Officer-in-Charge, Library
4. Officer-in-Charge, Infrastructure & Furniture
5. Officer-in-Charge, UGC & Associate

D. DEVELOPMENT

1. College Development Council
- Member Secretary : Administrative Bursar
- Members : 1. Accounts Bursar
2. Academic Bursars
3. Officer-in-charge, Land & Buildings
4. Officer-in-charge, UGC matters & Associates
5. Controller of Examinations
6. Coordinator, Computer Science
7. Superintendents of all hostels.
2. College Planning Board
- : 1. Academic Bursar
2. Accounts Bursar, Convenor
3. Academic Bursar
4. OIC, Furniture
5. OIC, Land & Building
6. Controller of Examinations
7. Deputy Controller (One)
8. OIC, Computer Science
3. College Building Committee
- Member Secretary : OIC, Land & Buildings
- Members : 1. Accounts Bursar
2. Administrative Bursar
3. OIC, UGC
4. Academic Bursar
4. Officers-in-Charge, Campus Development
Beautification of College Campus
& Botanical Garden
- : 1. Capt. J.D.Sahoo
2. Dr. Ghanasyam Behera
3. Sri C.R. Khuntia

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- | | | |
|--|-------------|--|
| 5. Officer-in-Charge, College Canteen | : | Sri Akhila Chandra Naik |
| 6. Internal Performance Tracking Cell | : | Dr. D.C.Dash, OIC
Dr. Manoj Meher |
| 7. Community College | Coordinator | : Sri M. Duriya |
| 8. OIC, Maintenance (Electrical & Electronics) | : | 1. Dr. M.K. Meher
2. Dr. J.K. Pradhan |
| 9. Coordinator B.Ed. | : | 1. Dr. D.C. Dash |

GOVERNMENT JUNIOR COLLEGE, BHAWANIPATNA
CO-CURRICULAR & EXTRA-CURRICULAR ASSIGNMENTS
FOR THE SESSION 2017-18

The Officers are assigned with the following co-curricular and extra-curricular(+2) activities for Government Junior College, Bhawanipatna as mentioned against their names for the session 2015-16.

(Not in order of Seniority)

- | | | |
|---------------------------------------|---------------------------|--|
| 1. Administrative Head | : | Sri M. Duriya |
| 2. Issue of CLC | : | 1.Sri Parasuram Bhoi
2.Sri Muralidhar Patra |
| 3. Public Information Officer | : | Sri R.K. Das |
| 4. Cultural Association | Advisor | : Sri Maheswar Duriya |
| | Associate Advisors | : 1. Sri S.Uthansingh
2. Sri Taranisen Dehury
3. Smt. A. Sahoo
4. Sri Shesdev Suna |
| 5. Dramatic Association | Vice - President | : Dr (Smt.) P. Pattnaik |
| | Associate Vice-Presidents | : 1. Sri Abart Harijan
2. Sri N.K. Rana |
| 6. Athletic Association | Vice - President | : Sri Ajit Beck |
| | Associate Vice-Presidents | : Sri Abart Harijan
Sri B. Gochhayat |
| 7. VP, Common Room (Boys) | : | Dr. D.L.Singh |
| 8. VP, Common Room (Girls) | : | Miss Radharani Nayak |
| 9. Days Scholars' Association | Vice President | : Dr. D.L. Singh |
| | Associate | : Sri Dileswar Sahu |
| 10. Officer-in-charge, N.S.S. | : | Sri T. Dehury |
| 11. Officer-in-charge, Red-cross (Jr) | : | Sri Maheswar Duriya |
| 12. OIC Monitoring the Classes | : | Sri M Duriya |
| | Associate | : Dr. S.K. Panigrahi |
| 13. Officers-in-charge, Discipline | Coordinator | : Dr. S.K.Panigrahi |
| | Members | : 1. Sri R.K.Das
3. Sri S.K.Sahoo
4. Sri Muralidhar Patra
5. Miss Rajashree Pradhan
6. Sri P.C. Baradi |

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|--|--------------|--|
| 14. Officer-in-Charge, Eve-teasing and Anti-Sexual Harassment Cell | : | 1. Dr.(Smt.)P. Pattnaik
2. Miss Rajashree Pradhan
3. Smt. Anusuya Sahu
4. Miss R. Nayak |
| 15. Admission Cell | Chairman : | Principal |
| | OIC : | Dr. S.K. Panigrahi |
| | Associate : | Sri Maheswar Duriya |
| | Member : | Sri B.P. Choudhury, DEO |
| 16. Officer-in-charge, Time Table | : | Dr. S.K. Panigrahi |
| 17. Examination Cell | OIC : | Sri R.K. Das |
| | Associates : | 1. Sri M. Patra
2. Sri Utthansingh |
| 18. Tabulation Work | Arts : | 1. P.C. Baradi
2. Sri Taranisen Dehury |
| | Science : | Sri Dileswar Sahoo |
| | Commerce : | Sri Ajit Beck |
| | : | 1. Sri Abart Harijan |
| 19. Officer-in-charge, Scholarship | : | 1. Sri Parsuram Bhoi
2. Sri Subrat Pradhan |
| 20. Officers-in-charge, Attendance | Arts : | Sri Taranisen Dehury |
| | Commerce : | Sri Ajit Kumar Beck |
| | Science : | Sri S.K.Sahoo |
| 21. Officers-in-charge, S.S.G. | : | 1. Sri Parsuram Bhoi
2. Miss Rajashree Pradhan |
| 22. Officer-in-charge, Proctorial work | : | 1. Sri Abart Harijan
2. Sri N.K. Rana |
| 23. Editorial Board : College Magazine | : | 1.Dr.(Smt) P. Pattnaik
2.Sri Subrat Ku. Pradhan |
| 24. OIC, Beautification of College Campus | : | Sri D. Sahoo |
| 25. Associate Editor, College Calendar | : | Dr. D.L. Singh |
| 26. OIC, Information Technology | : | Sri M. Patra |
| 27. Coordinator, Bio-Technology | : | Dr. S.K. Panigrahi |
| 28. OIC, College Canteen | : | Sri S.Uthansingh |
| 29. OIC, Maintenance Electrical & Electronics | : | Sri S.K. Sahoo |
| 30. OIC, Debate & Literary Competition | : | 1. Dr. Pallishree Pattnaik
2. Sri Subrat Kumar Pradhan |
| 31. OIC, Purchase | : | Dr. S.K. Panigrahi |
| 32. Member Literary Committee | : | 1. Sri Maheswar Duriya
2. Dr. S.K. Panigrahi |
| 33. V.P. DSA | : | Dr. D.L. Singh |
| | Associate : | Sri Dileswar Sahoo |

CHAPTER TEN

Action Plan Committee 2017-18

Academic Plan

1. Sri P. Bodra, Academic Bursar, Convener
2. Dr. D.L. Singh, Member
3. Sri D.S. Pradhan, Member
4. Dr. J.N. Pradhan, Member
5. Sri R.K. Pradhan, Member
6. Sri Singray Marandi, Member
7. Sri Dambarudhar Panda

Admission

1. OIC, Admission, Convener
2. Academic Bursar, Member
3. D.E.O.
4. Dr. S. Panigrahi, Member
5. Sri P.L. Bhoi, Member
6. Sri R.K. Das, Member
7. Sri T.D. Rout
8. Sri L.R. Sahu

Finance and accounts

1. Account Bursar
2. Sri R.K. Jena
3. Dr. M.K. Meher
4. Dr. J.K. Pradhan
5. Sri C. R. Khuntia
6. Sri S.C. Naik, Head Clerk
7. Sri U. Pattnaik, Accountant

Administrative

1. Sri R.K. Pradhan, Convener
2. Accounts Bursar
3. Academic Bursar
4. Controller of Examinations
5. Head Clerk

Land & Building

1. Dr. Baba Mishra, Convener
2. Accounts Bursar
3. Administrative Bursar
4. OIC, UGC
5. Dr. D.L. Singh
6. Lt. J.D. Sahoo
7. Sri P.L. Bhue
8. Head Clerk

Discipline

1. Dr. B. Mishra, Convener
2. Smt. S. Negi
3. Sri D.S. Pradhan
4. Sri H.C. Sadangi
5. Dr. D.C. Dash
6. Lt. J.D. Sahoo
7. Sri R.N. Chhatria

Health & Sanitation

1. Lt. J.D. Sahoo, Convener
2. Dr. B. Kandi
3. Dr. D.L. Singh
4. Dr. Pallishree Pattanayak
5. Sri S. Uthansingh
6. Sri R.K. Samant

Library

1. OIC, Library, Dr. J.N. Pradhan, Convener
2. Administrative Bursar
3. Accounts Bursar
4. Academic Bursar
5. OIC, UGC
6. I. Mahammad, Librarian

College Beautification

1. Lt. J.D. Sahoo, Convener
2. Dr. B. Kandi
3. Sri A. Harijan
4. Dr. G. Behera
5. Dr. J.K. Pradhan
6. Sri S. Bagarty, Cashier

Infrastructure and Furniture

1. Smt. S. Negi, Convener
2. Sri R.K. Jena
3. Sri P. Bodra
5. Sri Subrata Pradhan
6. Smt. K. Meher
7. Sri C.R. Khuntia
8. Head Clerk

Outreach Activities

1. Dr. D.C. Dash, Convener
2. Dr. M.K. Meher
3. Dr. B. Mishra
4. Sri R.K. Pradhan
5. Dr. Kabiraj Behera
6. Lt. J.D. Sahoo
7. Sri T. Jena
8. Dr. S.K. Panigrahi
9. Sri M. Duriya
10. Sri A.C. Naik
11. Sri R.N. Chhatria

Research

1. Dr. B. Mishra, Convener
2. Administrative Bursar
3. Academic Bursar
4. Accounts Bursar
5. OIC, UGC
6. Dr. M.K. Meher
7. Dr. J.K. Pradhan
8. Dr. D.L. Singh
9. Sri A.K. Behera

Students activities

1. Dr. B. Mishra, Convener
2. Sri H.C. Sadangi
3. Lt. J.D. Sahoo
4. Sri M. Duriya
5. Dr. M.K. Meher
6. Dr. Pallishree Pattanayak
7. Sri Ajit Beck
8. Sri A. K. Behera

Students Support System

1. Sri H.C. Sadangi, Convenor
2. Capt. J.D. Sahoo
3. Smt. S. Negi
4. Sri A.C. Naik
5. Sri S. Marandi
6. Sri A. Harijan
7. Dr. B. Kandi
8. Sri P. Bhoi
9. Sri S.K. Behera

Internal Performance Tracking Cell

1. Dr. D.C. Dash, Convenor
2. Dr. B. Mishra
3. Dr. M.K. Meher
4. Sri B.P. Choudhury
5. Sri Sisir Kumar Pattnaik



CHAPTER ELEVEN**List of Holidays for the Year 2017**

GOVERNMENT AUTONOMOUS COLLEGE, BHAWANIPATNA

SL. NO.	NAME OF THE OCCASION	DATE	WEEK DAY	NO. OF DAYS
1.	PONGAL / MAKAR SANKRANTI	14-01-2017	Saturday	01
2.	NETAJI SUBASH CH. JAYANTI	23-01-2017	Monday	01
3.	REPUBLIC DAY	26-01-2017	Thursday	01
4.	SRI PANCHAMI	01-02-2017	Wednesday	01
5.	MAHASHIVARATRI	24.02.2017	Friday	01
6.	(Day Following)MAHA SHIVA RATRI	25.02.2017	Saturday	01
7.	HOLI	13-03-2017	Monday	01
8.	UTKAL DIVAS	01-04-2017	Saturday	01
9.	SRIRAMNAVAMI	04-04-2017	Tuesday	01
10.	MAHA BISUBHA SANKRANTI /GOOD FRIDAY	14-04-2017	Friday	01
11.	SUMMER VACATION	08-05-2017 to 16-06-2017	Monday to Friday	35 DAYS EXCLUDING 5 SUNDAYS
12.	ID-UL-FITRE	26-06-2017	Monday	01
13.	BAHUDA YATRA	03.07.2017	Monday	01
14.	RAKSHYA BANDHAN / MEHER JAYANTI	07.08.2017	Monday	01
15.	JANMASTAMI	14.08.2017	Monday	01
16.	INDEPENDENCE DAY	15-08-2017	Tuesday	01
17.	GANESH PUJA	25-08-2017	Friday	01
18.	NABANNA UTSAB	26-08-2017	Saturday	01
19.	ID-UL-ZUHA	02-09-2017	Saturday	01
20.	MAHALAYA	19-09-2017	Tuesday	01
21.	PUJA VACATION	26-09-2017 to 05-10-2017	Tuesday to Thursday	09 DAYS EXCLUDING 1 SUNDAY
22.	KALI PUJA	19-10-2017	Thursday	01
23.	BADA OSHA	20-10-2017	Thursday	01
24.	KARTIKA PURNIMA	04-11-2017	Saturday	01

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25.	PRATHAMASTAMI	11-11-2017	Saturday	01
26.	BIRTH DAY OF PROFET MAHAMMAD	02.12.2017	Saturday	01
27.	CHRISTMAS	25-12-2017	Monday	01
28.	SAMBADASHAMI	28.12.2017	Thursday	01
TOTAL				70
TOTAL NO. OF SUNDAYS				52
RESERVE HOLIDAYS				02
TOTAL NO. OF HOLIDAYS				124

FUNCTIONS ON SUNDAYS		
Sl. No.	Name of the Occasion	Date
01.	Sambalpur University Foundation Day	01-01-2017
02.	Panchayatiraj Divas	05-03-2017
03.	Dola Purnima	12-03-2017
04.	Rath Yatra	25-06-2017
05.	Chadakhai	05-11-2017