

INFORMATION BROCHURE

FOR

**ADMISSION INTO 2 YEARS B.Ed.
COURSE
(UNDER SELF-FINANCING MODE)
FOR THE SESSION, 2017-2019**



**GOVERNMENT COLLEGE
(AUTONOMOUS), BHAWANIPATNA
DIST-KALAHANDI, ODISHA, PIN-766001
Website: www.gacbhanwanipatna.org**

Application incomplete in any respect and/or without relevant documents will summarily be rejected

Duration :

The B.Ed. programme shall be of a duration of two academic years

Working Days :

There shall be at least 200 working days each year exclusive of the period of Examination and admission. The minimum attendance of student teacher shall have to be 80% for all course work and practicum, and 90% for school internship.

1.0 Category of Candidates and Distribution of Seats :**Category of Candidates and Distribution of Seats**

Sl. No.	Category	% Reservation	Seats to be allotted	PH (3 %)	ESM (3 %)	Green Card (1%)	OOT (2 %)	In-Service Elementary (5%)	In-Service Secondary (10%)	Balance
1	SC	16.25	8	0	0	0	0	0	1	7
2	ST	22.50	11	0	0	0	0	1	1	9
3	SEBC	11.25	6	0	0	0	0	0	1	5
4	UR	50.00	25	1	1	0	1	1	3	18
TOTAL		100%	50	1	1	0	1	2	6	39

Total seats in each category shall be distributed between Arts and Science discipline candidates on 50 : 50 basis except in-service category. Out of 50% of Science seats, there will be 25 % of reservation in both PCM and Other Science subject. The students having Physics, Chemistry, Mathematics (200 marks each) subjects at the Graduation level shall only be considered eligible for PCM Category. Out of the 50% seats for Arts candidates, reservation of seats shall be made for students having English Honours and Odia Honours at Graduation level @ 7.5% each. Rest 35% seats shall be for Other Arts subject.

If the available seats in any category of Arts / Science happens to be odd number, in such case benefit shall go to the candidates having the higher career marks either in Arts / Science category

Interchange of Seats :

- In case of non-availability of eligible candidates in Science / Arts Groups interchange of seats as per social category shall be permitted.
- In case of non-availability of eligible candidates in any one PH category (VI, HI, OH) and OOT (Andhra Pradesh, West Bengal, Jharkhand, Chhatishgarh) Categories, the vacant seats will be filled up by the other PH and OOT category candidates respectively.
- **The seats earmarked for special reserved candidates and Inservice candidates shall be converted and added to total number of seats for direct admission under UR category if the specific categories of candidates are not available.**

- In case of non-availability of SC / ST candidates, the seats shall be added for Unreserved category.

2.0 Eligibility :

The candidate must fulfill all the eligibility conditions given below :

- 2.1 She / he must be an Arts / Science Graduate. General candidates should have at least **50% marks in aggregate in the Bachelor's Degree examination or in the Master's Degree in concerned Science / Social Science / Humanity subject** and SC, ST, SEBC and PH candidates should have 45% of marks in aggregate in the Bachelor Degree examination or in the Master's Degree. She / he should have passed Graduation with at least two school subjects of minimum 200 marks each.

OR

Candidates having Bachelor Degree in Engineering or Technology (B.Tech) with specialization in Science and Mathematics (as per AICTE syllabus) with 55% marks in aggregate for General candidates and 50% marks in aggregate for SC, ST, SEBC and PH candidates.

- 2.2 The Science graduate candidates should have passed with two school subjects (with not less than 200 marks each) out of Physics, Chemistry, Mathematics, Botany, Zoology, Computer Science and Geography.

N.B. : The Candidates applying for PCM subject must have studied all the concerned subject i.e. Physics, Chemistry and Mathematics of minimum 200 mark each.

- 2.2.1 For the Arts Graduate candidate : The candidates applying for Arts category must have studied at least two (02) school subjects of 200 marks each at their Graduation level. The candidates having any two language subjects at their Graduation level can not claim as having two schools subjects. All the language subjects viz English / Odia / Hindi / Sanskrit studied as compulsory / pass / honours / electives shall be treated as one subject. The candidates must have studied two (02) school subjects from the following : English / Odia / Hindi / Sanskrit, History, Geography, Economics, Indian Economy, Political Science, Landmarks in Indian History, Indian Geography, Indian Polity, Mathematics

N.B. : The Candidates having English / Odia / Sanskrit / Hindi subjects either as pass, honours or elective must have studied another school subjects as mentioned above besides the language subjects.

- 2.3 She / he must have passed Odia as MIL up to HSC level or any such equivalent or higher examination or have passed Odia as a subject in specific examination conducted by BSE, Odisha of HSC standard or should have passed HSC Examination of BSE, Odisha in Odia medium

with MIL other than Odia. Such candidates who have passed HSC Examination of BSE, Odisha without Odia as MIL should produce a certificate to the effect from the Headmaster of the concerned school that he / she has passed HSC Examination in Odia medium.

2.4 The age limit as on 30.06.2017:

For SC, ST and SEBC Candidates	35 years	She / he should not have born before 30.06.1982
For Women Candidates of all categories	35 years	She should not have born before 30.06.1982
For General Candidates	30 years	He should not have born before 30.06.1987
For PH Candidates	40 years	She / he should not have born before 30.06.1977

Note: The upper age limit is inclusive of age relaxation for relevant groups as admissible under rules

2.5 Residential Certificate:

- *The candidates except Outlying Odia Tract (OOT) category must be permanent residents of Odisha. To that effect each candidate shall furnish a permanent residential certificate (issued after 30.06.2016) in the prescribed format issued in favour of him / her by the Tahasildar / Additional Tahasildar concerned.*

2.6 Caste Certificate:

- *In case of SC, ST and SEBC candidates, the Caste Certificate should be issued by the concerned Tahasildar / Additional Tahasildar. The Caste Certificate shall be considered by virtue of birth only (Caste by marriage or adoption will not be considered).*

2.7 PH Certificate:

- Disability type-wise reservation of seats shall be made for the candidates under this category - Blind: 1%, Deaf: 1% and Orthopedically Handicapped: 1% as per Resolution No. 3404 - 2R / 1 -3 / 2004/Gen dated 13.02.2006 of the GA Department, Odisha.
- The Blind and orthopedically handicapped candidates with disability of minimum 40% are eligible to apply.
- The Hearing Impaired candidates with disability of minimum loss of hearing of 40% or more are eligible to apply.
- Such candidates are required to submit PH Certificate issued in their favour in the prescribed form by District Medical Board. Candidates in possession of temporary disability certificate shall submit their

latest renewal certificates. The candidates cannot claim reservation in two types of disabilities to fulfill the minimum percentage of disability.

- The selected candidates shall be referred immediately to the Appellate Medical Board constituted at SCB Medical College, Cuttack / MKCG, Berhampur (RDC Division-wise) for verification.
- **On the basis of the report of the Appellate Medical Board, the candidate who would be suggested by it having 40% or more than 40% disability shall be given admission. If the degree of disability shall found to be less than 40% by the Appellate Medical Board, the provisional selection of candidate under PH Category shall be cancelled.**

2.8 OOT Candidates:

- *Candidates from the Outlying Odia speaking Tracts of Andhra Pradesh, Jharkhand, Chhatisgarh and West Bengal with required academic qualification / conditions as indicated above are eligible to apply.*
- *They are required to submit permanent Residential Certificate to that effect in their favour by the competent authority of their respective state.*
- *Only those candidates who have pursued their studies up to High School Certificate Examination in their respective states will be considered for selection under the Outlying Odia Speaking Tract quota.*
- *They should have passed Odia as a subject of study in HSC examination or any such equivalent or higher examination or have passed Odia as a subject in special examination conducted by BSE, Odisha of HSC standard*

2.9 Kashmir Migrant:

The following type of relaxation will be admissible in case Kashmir Migrants in the matter of their admission (*vide Government letter No. 6110 / SME dated 15.04.2010*)

- Extension in date of admission by about 30 days.
- Relaxation in cut-off percentage up to 10% subject to minimum eligibility requirement.
- Increase in intake capacity up to 5% - course - wise.
- Reservation of at least one seat in merit quota in technical / professional institutions.
- Waiving of domicile requirements
- Facilitation of migration in second and subsequent years

2.10 Ex-servicemen Candidates:

- The person who is retired from Defence service (Army, Navy and Airforce) is to be considered as Ex-serviceman except Central Army Police Force (CAPF). The son / unmarried daughter / spouse of Ex-serviceman including self are eligible to apply on submission of Certificate issued by the Rajya Sainik Board, Nageswar Tangi, Odisha, Bhubaneswar in favour of his / her parents / spouse at the time of filling up of the Online Application Form. The certificate must reflect the name of ex-serviceman, the date of entry to the defence service and retirement, his relationship with the candidate, seal and signature of the concerned authority.

2.11 Green Card Holder Candidates:

- *The candidates under this category are eligible to apply (as per Government Resolution No.29055/HFW dated 09.11.2012) on submission of the prescribed Green Card of Health and Family Welfare Department, Government of Odisha issued by CDMO concerned.*
- *The Green Card holder shall be treated under this category provided the dates of operation of parents are prior to 09.11.2012.*
- *The name and date of birth of the candidate and name of the parents written on Green Card must be same as reflected in HSC certificate of the candidate.*

2.12 In-service candidates:

In-Service candidates desirous of applying for B.Ed. must apply online and submit the hard copy of completed Online Application form through proper channel within the dateline.

Eligibility :

- **General** candidates having **50% marks** and reserved category i.e. **SC, ST, SEBC, PH** having **45% marks**, in aggregate, either in Bachelor's Degree and or in the Master's Degree or any other qualification equivalent thereto are eligible to apply.
- Untrained in-service teachers except PET, Classical Teacher validly appointed on regular basis against the sanctioned yardstick TGT posts in Government / Government Aided / Recognized High Schools and continuing as such are eligible to apply.
- Teachers validly appointed on regular basis against the sanctioned posts in Government / Government Aided / Recognized Elementary Schools having Graduate qualification and continuing as such are eligible to apply.
- The untrained qualified teachers who have been appointed by the competent authority as per rule and having NCTE prescribed percentage of marks in their last qualifying examinations (50% / 45% for un reserved / reserved category candidates) are eligible to be enrolled for professional training.

Elementary Level Teachers :

- Untrained Graduate SSs working in Upper primary Schools are eligible to apply as in-service candidates provided he / she possesses the minimum percentages of mark as prescribed above in the last qualifying exam.
- The Directorate of Elementary Education (DEE) and State Project Director, OPEPA together shall ascertain the exact number of untrained Graduate SSs (without B.Ed. qualification), appointed for upper primary grades in the structured format prepared for compilation of teacher specific data.
- The selection of such untrained Graduate Teachers/ SSs for training shall be purely on the basis of their service seniority.
- The Director, Elementary Education shall sponsor the names of such untrained teachers for training on the basis of their service seniority to the Principal, Government College(Autonomous), Bhawanipatna. While sponsoring such teachers, the number of teachers belonging to different social categories (SC/ST/SEBC/General) to be sponsored shall be strictly in proportion to their number in the total number of untrained Graduate Teachers. In case sponsored untrained teachers do not join the training programme / their claim for training shall not be reconsidered.

Secondary Level Teachers :

- The Director Secondary Education shall draw up a district-wise and school-wise list of untrained teachers posted against sanctioned and approved TGT posts/Hindi Teachers in recognised Govt. Aided/Block Grant High Schools and send it to the Principal, Government College(Autonomous), Bhawanipatna before the commencement of classes for 2017-18 in the structured format prepared for compilation of teacher specific data.
- The Director Secondary Education shall sponsor the names of genuine untrained teachers, strictly on the basis of their seniority, to be admitted against the earmarked five percent seats. The number of candidates belonging to different social categories (SC/ST/SEBC/General) to be sponsored shall be in proportion to their number in the total number of untrained teachers. In case sponsored untrained teachers do not join the training programme, their claim for training shall not be reconsidered.
- The period of training shall be treated as study leave without pay. The period, however, shall be counted towards qualifying year of service.
- The cost of training shall be borne by the concerned candidate. In no way the Government shall be liable for any additional financial burden in this score.
- The concerned candidates shall furnish an undertaking to the effect that he/she shall serve under the Department at least for a period of ten years subject to his/her date of superannuation.

3. How to obtain Information Brochure and Application Form :

- The Information Brochure and Online Application Form is available in the college website : **www.gacbhawanipatna.org**.
- Candidates are to click on “Download Information Brochure” link to get the brochure for B.Ed. admission 2017. Candidates are to read the information brochure before proceeding to apply online.
- To apply for the B.Ed. programme candidates are to click on the link “Apply Online”. The Online Application form will be displayed on the screen after the deposit of Rs.500/- towards cost of Application Form through State Bank Collect.

4. How to Apply Online?

The college has introduced online filling up of application form for two years B.Ed. programme under Self-Financing mode. The last date of submission of application online is 29-06-2017 till 11.45 P.M.

- i. Candidates should logon to the website <http://gacbhawanipatna.org> and click “Download Information Brochure”
- ii. The candidates must download the Information Brochure for B.Ed. Admission-2017 and read it carefully before filling up the online application form.
- iii. After reading the information brochure, the candidate should click on “Apply Online”.
- iv. The Registration Form will be opened and candidates have to register themselves by providing the following details.
 - Name of the Applicant
 - Mobile Number
 - State Bank Collect Reference No. towards application fee of Rs.500/-
 - Date of payment
- v. After successful registration the candidate will get User Id and Password in his/her registered mobile number and Login screen will appear.
- vi. Candidate has to login by using the User ID and Password to access online application form.
- vii. The online application form has been divided into the following three broad parts which are to filled in by the candidate
 - **Personal Details**
 - **Reservation Details**
 - **Course and Qualification Details**
- viii. All applicants are not required to upload documents. ONLY the following categories of candidates need to upload their front side and back side of mark

sheets during the filling up of online application as different boards/universities/institutions have variations in maximum grade point.

- Candidates with CGPA at 10th standard (*Students passing out from CBSE, New Delhi are not to upload*).
 - Candidates with CGPA at 12th standard.
 - Candidates with Diploma qualification.
 - Candidates with CGPA at bachelor or equivalent degree.
 - Candidates with CGPA at post graduate or equivalent degree, if they do not have qualifying mark at graduation level.
- ix. Before submitting the form the candidates must verify and authenticate all entries made in the online application form. If required then they can edit any entries made in the online application form.
- x. Once the form is finally submitted by clicking the “SUBMIT” button, further changes cannot be made.
- xi. Application incomplete in any manner shall be rejected.

5. Selection Procedure

A. Fresh Candidates

Submission of online application without the payment of B.Ed. Application Fee of Rs.500/- through State Bank Collect will summarily be rejected. **Candidates cannot claim validity of application without eligibility as mentioned in the prospectus.**

Selection of candidates for the course will be made on the basis of career marks (aggregate mark) from HSC/10th to Graduation level and category-wise and stream-wise merit list will be prepared. In case of tie, the higher percentage of marks at Graduation Level shall be taken into consideration. If the Graduation Mark becomes tie, in that case, the candidate who born earlier will come first in the Merit List.

N.B.: The selected PH candidates shall be immediately referred to Appellate Medical Board, SCB Medical College, to verify the genuineness and authenticity of their disability. On the basis of the report of the Appellate Medical Board, the admission shall be given to the candidates suggested by it. The authority of the Appellate Medical Board shall be requested to submit their verification report within 15 days of time in order to ensure the admission of candidate.

B. In-service Candidates:

- The selection of in-service candidates will be made on the basis of their service seniority approved by the Director, Elementary Education / Secondary Education.

- In-service candidates will fill the form online, make payment of Application Fee and make a print out of the Application Form. They must submit the print copy of completed online Application Form along with all required documents **to their respective Block Education Officers / District Education Officers** respectively as the case deemed fit to be, within the stipulated date. Mere submission of online application forms by In-Service candidates will summarily be rejected.

The list of selected In-Service candidates will be prepared by the Director, Elementary Education / Secondary Education and will be intimated to this institution within the dateline. Applications for admission received after the due date will not be taken into consideration for admission.

6. Selection Authority :

Selection list of all categories of fresh candidates shall be prepared by this institution and be approved by the Admission Committee constituted for the B.Ed. Programme and decision of the committee will be final and binding.

7. Documents to be submitted at the time of Admission

The information provided in the online application form by a candidate will be verified and authenticated with original documentary evidence. So a candidate has to submit all relevant documents in original before the Admission Committee at the time of admission. Any discrepancy in this regard shall lead to cancellation of the candidature of the applicant and the application will be REJECTED from the process of further selections.

A. Fresh Candidates

All candidates selected for admission shall submit the following, in original.

- Admission Fees as per Information Brochure
- Downloaded Intimation Letter
- CLC, in original
- Conduct Certificate, in original
- All Certificates and Mark sheets in original.
- Equivalency Certificate in case of any Degree obtained from University outside Odisha
- Certificate of Headmaster of the school to the effect that he / she has passed HSC in Odia medium (in the cases who have passed from Board of Secondary Education, Odisha without Odia as MIL).
- Residential Certificate issued by Tahasildar / Additional Tahasildar.
- Caste Certificate in case of SC, ST and SEBC candidates, by virtue of birth
- PH Certificate in case of PH candidates

- Ex-serviceman Certificate in case of son / daughter / spouse of Ex-serviceman.
- Green Card in case of Green Card Holder
- Two recent stamp size coloured photographs.
- One set of Xerox copies of all certificates.

N.B: Xerox Copies of all certificates / mark sheets shall be signed by the candidates in full.

B. In-Service Candidates

All in-service candidates shall submit the Xerox copies of the following documents attested by the Headmasters / Headmistress as mentioned below along with their application forms.

- Admission Fees as per Information Brochure
- Downloaded Intimation Letter
- All Certificates and Mark sheets in original
- Copy of the appointment letter and joining letter
- Copy of the Service Continuance Certificate
- Copy of the first and last page of the Service Book in case of teachers serving in Government / Government aided schools
- Copy of the approved management at the time of appointment of in-service candidates
- Copy of the resolution of Management in case of Non-Government aided recognized schools showing that the appointment has been regularized
- Caste Certificate in case of SC, ST and SEBC candidates, by virtue of birth
- The in-service candidates shall have to submit an affidavit to the effect that he / she shall continue in the school in question, for a period of at least 10 years after completion of his / her B.Ed. training
- Two recent stamp size coloured photographs

N.B: Xerox Copies of all certificates / mark sheets shall be signed by the candidates in full.

8. Hostel Accommodation :

There is 100% accommodation facility for Boys and Girls separately in Boys and Girls hostels in the institution.

9. Fees :

Candidates have to deposit a course fee of Rs.50000/- in the form of Bank Draft in addition to other usual college fees at the time of admission as per the instructions of Government vide letter No.14346/HE, Dt.03-06-2016. The other fees will be as follows keeping in view the fee structure prescribed by SCERT, Government, University and institution.

A. Course Fee :**1st Year: Rs.50000.00 (at the time of admission)****2nd Year: Rs. 50000.00 (at the time of re-admission)****B. Usual College Fees****i) University Fees**

Sl. No.	Particulars	1st Year Rs.	2nd Year Rs.
1.	Registration	100.00	
2.	Recognition	25.00	
3.	Enrollment	100.00	
4.	Sports Fees	50.00	50.00
5.	Niyog jyoti	02.00	02.00
	Total	277.00	52.00
6.	Migration Fee (for students from other than Sambalpur University)	100.00	

ii) Government Fees

Sl. No	Particulars	1st Year Rs.	2nd Year Rs.
1	S.S.I.	3	
2	Flag Day Token	5	
3	I.R.C.	10	
4	N.C.C.	5	
5	Rovers crew	10	
6	NSS	20	
7	Admission Fee	44	
8	Tuition Fee	528	528
	Total	625	528

iii) Institution Fees

Head	For 1st year	For 2nd year
Students Council	150.00	150.00
Caution Money (Refundable)	300.00	--
Magazine	200.00	200.00
College calendar	100.00	100.00
Identity Card	100.00	--
Games and Sports	350.00	350.00
House examination and Proctorial Record	100.00	100.00
Common Room	100.00	100.00
Dramatic Society	200.00	200.00
Community Fund	150.00	150.00
Garden Fund	50.00	50.00
Cultural Forum	200.00	200.00
Planning Forum	100.00	100.00

Head	For 1 st year	For 2 nd year
Library Development	350.00	350.00
Laboratory Development Furniture	200.00	200.00
Electrical Maintenance	200.00	200.00
Film and Photography	100.00	100.00
Students Welfare	25.00	25.00
Students' Aid Fund	50.00	50.00
SUPW contingency	50.00	50.00
Field Trip/Study Tour	200.00	200.00
Institution Betterment	850.00	850.00
Research / Seminar	100.00	100.00
Examination Fee	1500.00	1500.00
TOTAL	5725.00	4875.00

However, in case of PH candidates, only tuition fees and admission fees will be exempted of the following categories of disabled students:

- *Blind students who have used Braille for studies*
- *Deaf candidates with disability of more than 75%*
- *Orthopedically handicapped students with disability of more than 75%*

iv) **Hostel Fees (If applicable)**

a) **Annual Fees.**

Head	Amount(Rs.)
Magazine & Literary fees.	50.00
Saraswati Puja	20.00
Ganesh Puja	20.00
Games & Sports	50.00
Annual Day	50.00
Maintenance	200.00
Seat Rent	60.00
Mess Advance	2700.00
Caution Money	300.00
Total	3450.00

b) **Monthly Fees**

Head	Amount(Rs.)
Electricity duty & Maintenance	200.00(Per single seated) 160.00(Multi seated)
Water charge & Maintenance	45.00
Health & sanitation	10.00
Establishment	150.00
Gardening & beautification	10.00
Common Room	10.00
Total	385.00 for Multi seated 425.00 for Single seated

10. Dateline for Admission

Sl#	Activities	Dateline
1.	Date of Advertisement	07-06-2017 (Wednesday)
2.	Date of availability of information brochure and online application form in the college website www.gacbhanipatna.org	09-06-2017 (Friday)
3.	Last date of submission of online application form	29-06-2017 (11.45PM) (Thursday)
4.	Publication of first round selection merit list	10-07-2017 (Monday)
5.	Admission of candidates selected in 1 st round merit list	15-07-2017 (Saturday)
6.	Publication of second round selection merit list	17-07-2017 (Monday)
7.	Admission of candidates selected in 2 nd round merit list	22-07-2017 (Saturday)
8.	Publication of third round selection merit list and waiting list	24-07-2017 (Monday)
9.	Admission of candidates selected in 3 rd round merit list	28-07-2017 (Friday) 10AM to 2PM
10.	Publication of vacancy position after the admission of 3 rd round merit list	29-07-2017 (Saturday)
11.	Admission of candidates kept in the waiting list (subject to vacancy)	31-07-2017 (Monday) 10AM to 2PM
12.	Classes start	01-08-2017 (Tuesday)

11. Information regarding selection of candidates for admission

Candidates selected for admission will produce the required original documents for verification in support of their academic and other eligibility as mentioned in their online application forms, failing which their claim for admission will be forfeited and also the application will be repudiated from further selection process.

Intimation letter to the selected applicants will be transmitted through four modes (i) SMS (mobile number as provided in Application Form) (ii) Email (As provided in application form) (iii) Website (www.gacbhanipatna.org) (iv) College Notice Board.

Intimation letter will not be sent through post. Candidates advised to visit website/college notice board and download necessary intimation letter for their reference. The college authority is not liable to be responsible for non-receipt of intimation letter by the candidate.

Fresh candidates are not required to submit hard copy of Online Application Form through Post to the college, as the applications for B.Ed. admission is sought through online mode. However, candidates under in-service category are to send the hard copy of online application form to the college through proper channel.

12. Interpretation

The decision of the B.Ed. Admission Committee with regard to anything not covered in the information brochure or dispute, if any, in interpretation of any rule shall be final and binding.

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